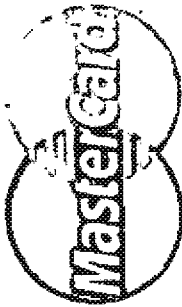


Expense Report with Tax with and without Cost Allocation

Posting Date: 31/07/2014 - 28/08/2014



JAMES PURTILL

Financial
affairs

202219 QSS CCU

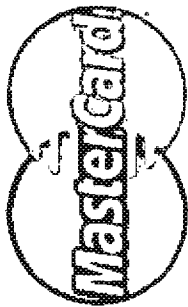
GPO BOX 173
BRISBANE QLD 4001 AU

Card Transactions

Posting Date	Transaction Date	Description	Accounting Codes	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST Inclusive)
13/08/2014	13/08/2014	VOODOOZ CAJUN KITCHEN CAIRNS, UNK, AUS, -		✓	✓	72.73 AUD	7.27 AUD	80.00 AUD
Expense Description:								
Accounting Codes:	51791	Meal Expenses Travel - Staff	14653 Office of DG DATSIMA	P1	10% GST			
15/08/2014	14/08/2014	BWTAXI CAIRNS 131008 DARLINGHURST, NSW, AUS, 2010		✓	✓	20.17 AUD	3.02 AUD	33.19 AUD
Expense Description:								
Accounting Codes:	51801	Taxi Fare - Staff (Non FBT)	14653 Office of DG DATSIMA	P1	10% GST			
15/08/2014	14/08/2014	BWTAXI CAIRNS 131008 DARLINGHURST, NSW, AUS, 2010		✓	✓	20.69 AUD	2.07 AUD	22.76 AUD
Expense Description:								
Accounting Codes:	51801	Taxi Fare - Staff (Non FBT)	14653 Office of DG DATSIMA	P1	10% GST			
15/08/2014	13/08/2014	TAXI EPAY AUSTRALIA, UNK, AUS, 3203		✓	✓	62.17 AUD	6.22 AUD	68.39 AUD
Expense Description:								
Accounting Codes:	51801	Taxi Fare - Staff (Non FBT)	14653 Office of DG DATSIMA	P1	10% GST			
18/08/2014	14/08/2014	MARY VALLEY CAIRNS, UNK, AUS, 4870		✓	✓	22.09 AUD	2.21 AUD	24.30 AUD
Expense Description:								
Accounting Codes:	51791	Meal Expenses Travel - Staff	14653 Office of DG DATSIMA	P1	10% GST			
18/08/2014	15/08/2014	BWC BRISBANE 133222 DARLINGHURST, NSW, AUS, 2010		✓	✓	60.65 AUD	6.06 AUD	66.71 AUD
Expense Description:								
Accounting Codes:	51801	Taxi Fare - Staff (Non FBT)	14653 Office of DG DATSIMA	P1	10% GST			
25/08/2014	22/08/2014	GM 2485 AUSTRALIA MASCOT, UNK, AUS, 2020		✓	✓	58.73 AUD	5.87 AUD	64.60 AUD
Expense Description:								
Accounting Codes:	51801	Taxi Fare - Staff (Non FBT)	14653 Office of DG DATSIMA	P1	10% GST			

Expense Report with Tax with and without Cost Allocation

Posting Date: 31/07/2014 - 28/08/2014



JAMES PURINI

Financial Affairs

204239 QSSCCU

GPO BOX 078

BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount [GST Inclusive]
27/08/2014	24/08/2014	TAXI EPAY AUSTRALIA UNK AUS 3003	<input checked="" type="checkbox"/>	<input type="checkbox"/>	67.06 AUD	6.21 AUD	68.27 AUD

Expense Description:

Accounting Codes: 51801 Taxi Fare - Staff (Non FBT) 14653 Office of DG DATSIMA P1 10% GST Tax Fares Mckay/Visit Yes - attached

Card Sub-Total 428.22
 Non-Card Subtotal 0.00
 Net Transaction Amount 389.29
 GST Grand Total 38.93
 Grand Total 428.22

I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by:

[Signature] Kylee Robins 1/9/14
 Print Name Date

This expense report has been verified and approved by:

[Signature] Nicholas W 1/09/14
 Print Name Date

Authorised

Anne, Matt & Jess

Commonwealth Bank 

VOODOOZ CAJUN KITCHEN
CAIRNS QLD

TERMINAL 24653100
REFERENCE 013790

CUSTOMER COPY

CARD NO: Financial affairs

EXPIRY DATE:

CBA Bus Credit

CREDIT
PURCHASE \$80.00
TOTAL AUD \$80.00

APPROVED 00

AUTH NO: 057894

AID: A0000000041010

ATC:5 TUR:0000048000

CSN:01 EDA99A0F3F400C25

13 AUG 2014 20:37

THANK YOU

VOODOOZ
CAJUN RESTAURANT
CAIRNS QLD, 4870
PH:
ABN:

Table 26

Station: 001
Manager: MANAGER
Wednesday 8/13/14

Check 15
Guests 1
8:42 pm

2 CREOLE JUMB MAIN 59.00
1 TOOHEYS EX DRY 7.00
2 SELECT SEM SAV BLA 14.00

Sub Tot 80.00
GST 10% 7.27

Total 80.00

ALL PRICES ABOVE INCLUDE 10% GST

**** TAX INVOICE ****

VISIT US AT www.fecaustalia.com.au

RTI RELEASED

My Valley Trip
Live taxiEpay

Live TaxiEpay
EFTPOS by Westpac
Tax Invoice

TAXI ID QLD-596
DRIVER ID 39746933
TRANS 13082014010001
PICK UP Home
DROP OFF Airport

FARE \$ 56.00
EXTRA \$ 5.00
(inc. GST)
SVC FEE \$ 6.71
GST ON SVC FEE \$ 0.68

TOTAL \$ 68.39

Merchant ID 24353542
Terminal ID 72893687
Date 13 AUG 14
Time 08:59

Inv/RDC # 000349

MASTERCARD
AID A0000000041010
CBA Bus Credit
Card Financial affairs

Account Type Credit
SALE AUD\$68.39

TOTAL AUD\$68.39

APPROVED 00

Auth ID 077180
TC 23FA628858947668
For Any Queries Call
1300 863 703

** CARDHOLDER COPY **

Cairns taxi
**CABCHARGE
TAX INVOICE
NAB EFTPOS**

BWTAXI CAIRNS 131008
TAXI 001 QLD AU
MERCHANT ID: 26089134
TERMINAL ID: U44127
CLIENT ID: 6909
DRIVER DA: 38954220
DRIVER ABN: 047177599270

PICK UP: STRATFORD
DEST: SEERIGLEN

Financial affairs
EXPTRES: 08/17 (1)
MasterCard CR0
AID A0000000041010
AUTH ID 095196

FARE \$28.40
OTHER \$0.00
EXTRAS \$1.50

TOTAL FARE \$29.90

INC. GST
SERVICE FEE \$2.99
GST ON SERVICE FEE \$0.30

TOTAL AUD \$33.19

APPROVED 00
TC 31246F670C6511A5
0000040000 420300 E800

*** CUSTOMER RECEIPT ***
14/08/14 14:53 038597 I

2

RTI RELEASED

Cairns taxi

CABCHARGE
TAX INVOICE
NAB EFTPOS

BWTAXI CAIRNS 131008
TAXI 021 QLD AU
MERCHANT ID: 26089134
TERMINAL ID: V44021
CLIENT ID: 8909
DRIVER DA: 91484681
DRIVER ABN:

PICK UP: CAIRNS CITY
DEST: STRATEFORD

Financial affairs
EXPIRES: 06/17 (1)
MasterCard CRD
AID A0000000041010
AUTH ID 053526

FARE \$19.00
OTHER \$0.00
EXTRAS \$1.50

TOTAL FARE \$20.50
INC. GST
SERVICE FEE \$2.05
GST ON SRVCE FEE \$0.21

TOTAL AUD \$22.76

APPROVED 00
TC A39C2450F112A009
0000040000 420300 E800

*** CUSTOMER RECEIPT ***
14/08/14 07:35 0521641

Cairns trip

CABCHARGE
TAX INVOICE
NAB EFTPOS

B/W BRISBANE 131008
TAXI 1970 QLD AU
MERCHANT ID: 24143701
TERMINAL ID: V42828
CLIENT ID: 5220
DRIVER DA: 110781200
DRIVER ABN: 014249417188

PICK UP: BRISBANE ABPT
DEST: DOORLINGTON

Financial affairs
EXPIRES: 06/17 (C)
CBA Bus. Credit CRD
AID A0000000041010
AUTH ID 052309

FARE \$51.72
OTHER \$0.00
EXTRAS \$8.38

TOTAL FARE \$60.10
INC. GST
SERVICE FEE \$6.01
GST ON SRVCE FEE \$0.60

TOTAL AUD \$66.71

APPROVED 00
ARQC C4FDD542B2D84482
0000000000 1F0300

*** CUSTOMER RECEIPT ***
15/08/14 00:55 0474221

RTI RELEASED

Beaufort Mary Valley trip

Mantra Esplanade
53-57 The Esplanade
Cairns 4870

T 07 4086 4141
F 07 4046 4242
ABN 20079687326
E esplanade.res@mantra.com.au
W <http://www.mantraesplanade Cairns.com.au>

mantra
esplanade

Tax Invoice

Date: 14.08.2014

Mr. James Purill

Ashgrove
QUEENSLAND 4060

Arrival: 13.08.2014
Departure: 14.08.2014
Room Number: 325
Confirmation No#: 3362528/1

Invoice Number: 3311356

Guest	Purill, James	Arrive	13.08.2014
		Depart	14.08.2014

Room: 325 From: 13.08.2014 To: 14.08.2014				
Service	Amount	Ex GST	GST	Total (Incl GST)
Breakfast Wink Resturant	1	\$22.09	\$2.21	\$24.30
Creditcard Surcharge	1	\$0.45	\$0.04	\$0.49
14.08.2014 Mastercard		Financial Affairs		\$-24.79
Total Charges		\$22.54	\$2.25	\$24.79
Total Payments				\$-24.79
Balance				\$0.00

Total includes GST of \$2.25

Thank you.

RTI

EFTPOS FROM WESTPAC
 MANTRA ESPLANADE
 53 57 THE ESPLANADE
 CAIRNS QLD 4870
 *** CUSTOMER COPY ***
 Merchant ID 234055566
 Terminal ID 649559609
 Date 14 AUG 14
 Time 07:16
 Inv/RDC # 088217
 MASTERCARD
 MID A80000000041010
 CBA Bus Credit
 Card
 Account Type Credit
 SALE AUD\$24.30
 TOTAL AUD\$24.30
 APPROVED 00
 Auth ID 092115
 TC 867892A5564E97855

Mantra Esplanade BSB : 034-216 ACC# : 525549. Remittance advice to esplanade.res@mantra.com.au.
 The rooms revenue component of our bills is not subject to GST as they are residential investments and we are raising our invoices on behalf of the individual owners.

**QG CPC (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	July 2013	Amount:	\$456.00
--------------------	-------------	-----------------------	-----------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

MARCO for D. BEST 2-8-13
 Cardholder Signature Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

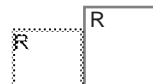
Statement:

Supervisor Name: Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

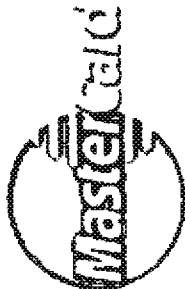
- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

RSB 7/8/13
 Supervisor Signature Date



Expense Report with Tax with and without Cost Allocation

Posting Date: 28/06/2013 - 30/07/2013



MRS DEBRA NEBEST

Financial
affairs

201239 QSSGGU

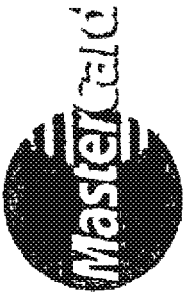
GPO BOX 170
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST Inclusive)
04/07/2013	04/07/2013	DEPT OF PUBLIC WORKS BRISBANE, UNK, AUS, -			325.45 AUD	32.55 AUD	358.00 AUD
Expense Description:							
Accounting Codes:	51260	Venue Hire	P1 10% GST	Staff Forum on 03/07/13			
08/07/2013	04/07/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000			1.77 AUD	0.73 AUD	8.00 AUD
Expense Description:							
Accounting Codes:	51150	Freight	P1 10% GST	delivery costs for papers			
06/07/2013	04/07/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000			55.28 AUD	5.52 AUD	60.80 AUD
Expense Description:							
Accounting Codes:	51451	Periodicals/legislation	P1 10% GST	ODS newspapers			
18/07/2013	18/07/2013	NEWS DIGITAL SUBS SURRY HILLS, UNK, AUS, -			10.73 AUD	1.07 AUD	11.80 AUD
Expense Description:							
Accounting Codes:	51451	Periodicals/legislation	P1 10% GST	Australian subscription			
22/07/2013	18/07/2013	BNE CONVENTION CENTRE SOUTH BRISBANE, UNK, AUS, 4101			16.36 AUD	1.64 AUD	18.00 AUD
Expense Description:							
Accounting Codes:	51115	Car Parking (non FBT)	P1 10% GST	OSuper event - DB Board member			
Card Sub-Total							456.60
Non-Card Subtotal							0.00
Net Transaction Amount							415.09
GST Grand Total							41.51
Grand Total							456.60

Expense Report with Tax with and without Cost Allocation

Posting Date: 28/06/2013 - 30/07/2013



I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATS/MAA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATS/MAA.

This expense report has been completed by:

[Signature]

Signed

Lynette Williams

Print Name

05/08/13

Date

This expense report has been verified and approved by:

[Signature]

Authorised

Ray B. [Signature]

Print Name

7/8/13

Date

PREPARED



Department of Housing and Public Works
 GPO Box 2457
 Brisbane QLD 4001
 Phone: 07 3224 4497 Fax: 07 3224 6765
 Email: venues@publicworks.qld.gov.au

Tax Invoice

ABN: 72 799 122 178

Bill To: Dept of Aboriginal and Torres Strait Islander And Multicultural Affairs
 PO Box 15397
 Brisbane City East, QLD 4002
 C/O Miss Natalie Pflaum

Invoice #: **C10731**
 Invoice Date: 1/07/2013
 Invoice Due: 15/07/2013

For: All Staff Forum

Event Date: Wed Jul 03 2013

COA	Item Type	Item Description	Project	WIC	Net Amount
202196	LOCATION	80 George Street, Room 1	29900	22541	\$325.45
202196	SETUP	Conference Phone Auditorium	29900	22541	\$0.00

Net Total:					\$325.45
GST:					\$32.55
Amount Due:					\$358.00

Always Quote the Invoice Number Above when making Payments

Credit Card Portal Payment

Forum held on 03/07/13

1. Go to Housing & Public Works (www.hpw.qld.gov.au)
2. Hover over 'Facilities Management' on the top navigation bar.
3. Hover over 'Facilities for Government'.
4. Select 'Conference Facilities' from the list that appears.
5. Click on 'How to book and pay'.
6. Click "conference payment gateway " under Paying. This opens the paying portal
7. Always use Invoice number (begins with "C") Do not use the Booking Number
8. Payment errors or difficulties - advise us by email immediately

Paying by Electronic Funds Transfer (EFT)

1. Deposit to the Commonwealth Bank - BSB: 064 013, ACC No.: 1000 1399
2. Account Name: " Department of Housing & Public Works Finance Directorate Account "
3. Reference No.: Always use Invoice Number (begins with "C") Do not use the Booking Number

Paying by Cheque

1. Cheques are to be made out to "Department of Public Works"
2. Reference No.: Always use Invoice Number (begins with "C") Do not use the Booking Number
3. Forward cheque to Department of Public Works GPO Box 2457 Brisbane Qld 4001
4. Email copy of cheque number to venues@publicworks.qld.gov.au

Experiencing Difficulties please phone 32244159





Receipt Page

The details of your transaction are as follows :	
Booking / Invoice Number :	C10731
OrderInfo:	CONFERENCEFACILITIES
Transaction Amount:	\$358.00
Transaction Result:	Transaction Successful
Shopping Transaction Number:	2226
Receipt Number:	318510231489
Card Type:	MASTERCARD
Printed on: 4 - 6 - 113 at 10:14	

RTI RELEASED

R

R

✓ Paid via phone
0410713 - lw.

TAX INVOICE / Customer Statement

EAGLE ST NEWS
GROUND FLOOR, 70 EAGLE STREET
BRISBANE QLD 4000
ABN: 85 208 857 664
Ph: 07 3221 8585 Fax: 07 3221 8585

*papers - \$60.80
delivery - \$8.00*

OFF. DIR. GENERAL - DATSIMA
6B 75 WILLIAM Street
BRISBANE QLD 4000

CUSTOMER NUMBER: 779
DATE PRINTED: 01/07/2013 8:52:51 AM
Period for Orders: 03/06/2013 - 30/06/2013



Statement: SN00 0779-0107 2013 PAGE: 1

Date	Description	GST-Raid	Amount	Balance
03/06/2013	Opening Balance			90.00
07/06/2013	Pd S 02/06/2013	0.00	90.00 Cr	0.00
09/06/2013	Order Charge	1.45	16.00	16.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
09/06/2013	Delivery Fee	0.18	2.00	18.00
16/06/2013	Order Charge	1.16	12.80	30.80
	4 COURIER MAIL :Monda	0.4364	4.80	
	4 THE AUSTRALIAN :Mon	0.7272	8.00	
16/06/2013	Delivery Fee	0.18	2.00	32.80
23/06/2013	Order Charge	1.45	16.00	48.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
23/06/2013	Delivery Fee	0.18	2.00	50.80
30/06/2013	Order Charge	1.45	16.00	66.80
	6 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
30/06/2013	Delivery Fee	0.18	2.00	68.80

RELEASED

BRISBANE QLD 4000
MID: 0052641B
TID: 07013099
JUL 04 13 10:49
RDC: 004863
ACCOUNT TYPE CREDIT
MASTERCARD
MOND AUD \$68.80
APPROVED
APPROVAL CODE 052474

EFTPOS FROM ST GEORGE
EAGLE ST NEWS
70 EAGLE STREET
#779

2013

				\$68.80
				\$6.23
90 Days	60 Days	30 Days	Current	
0.00	0.00	0.00	68.80	

CUSTOMER COPY

Please Pay This Amount : \$68.80
Pay By: 08/07/2013
BSB: 084100 ACC: 790050423
REF: SN00 0779 0107 2013

EAGLE ST NEWS (779) OFF. DIR. GENERAL - DATSIMA
GROUND FLOOR, 70 EAGLE STREET
BRISBANE QLD 4000 6B 75 WILLIAM Street
ABN: 85 208 857 664 BRISBANE QLD 4000
Ph: 07 3221 8585 Fax: 07 3221 8585



Tax Invoice / Adjustment Note

News Limited
2 Holt Street
Sunny Hills NSW 2010
Australia
ABN: 47 007 871 178

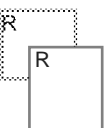
Date: Jul 16, 2013

Tax Invoice / Adjustment Note #5283868-9

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST	\$10.75
Total GST payable	\$1.07
Total Amount Payable Including GST	\$11.80

RTI RELEASE

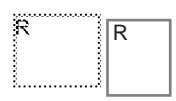




RTI RELEASE

Garporting
\$18.00
18107113

Super Board
function.



**QG CPC (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	June 2013	Amount:	\$280.80
--------------------	-------------	-----------------------	-----------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

Debbie Best
Cardholder Signature

5/7/13
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

Supervisor Name: Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

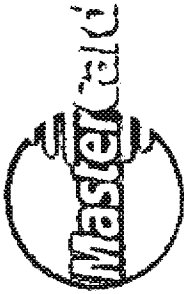
Ray Brown
Supervisor Signature

5/7/13
Date



Expense Report with Tax with and without Cost Allocation...

Posting Date: 29/05/2013 - 27/06/2013



MRS DEBRA LEE BEST

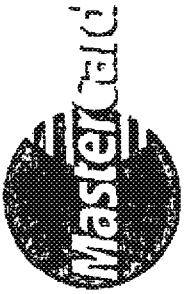
financial affairs

201239/CSS/CCU
GPO BOX 173
BRISBANE QLD 4001 AUS

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount [GST Inclusive]
10/06/2013	07/06/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000	✓	✓	9.07 AUD	0.91 AUD	10.00 AUD
Expense Description:		delivery fee					
Accounting Codes:		51150 Freight P1 10% GST					
Expense Description:		14653 Office of DG DATSIMA delivery fee Yes - attached					
10/06/2013	07/06/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000	✓	✓	7.73 AUD	7.27 AUD	80.00 AUD
Expense Description:		newspapers					
Accounting Codes:		51451 Periodicals/Legislation P1 10% GST					
Expense Description:		14653 Office of DG DATSIMA newspapers Yes - attached					
20/06/2013	20/06/2013	NEWS DIGITAL SUBS SURRY HILLS, UNK, AUS, --	✓	✓	10.73 AUD	1.07 AUD	11.80 AUD
Expense Description:							
Accounting Codes:		51451 Periodicals/Legislation P1 10% GST					
Expense Description:		14653 Office of DG DATSIMA Australian subscription Yes - attached					
26/06/2013	24/06/2013	MYO 73 MARY STREET BRISBANE, UNK, AUS, 4000	✓	✓	135.46 AUD	13.54 AUD	149.00 AUD
Expense Description:		Split - sandwiches and fruit					
Accounting Codes:		51130 Catering Exps (Non FBT) P1 10% GST					
Expense Description:		14653 Office of DG DATSIMA catering board 20/06 Yes - attached					
26/06/2013	24/06/2013	MYO 73 MARY STREET BRISBANE, UNK, AUS, 4000	✓	✓	30.00 AUD	0.00 AUD	30.00 AUD
Expense Description:		Split - fruit					
Accounting Codes:		51130 Catering Exps (Non FBT) P2 GST Free					
Expense Description:		14653 Office of DG DATSIMA catering board 20/06 Yes - attached					
Card Sub-Total							280.80
Non-Card Subtotal							0.00
Net Transaction Amount							258.01
GST Grand Total							22.79
Grand Total							280.80

Expense Report with Tax with and without Cost Allocation

Posting Date: 29/05/2013 - 27/06/2013



I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by:

[Signature]

Signed

[Signature]

Print Name

05/07/13

Date

This expense report has been verified and approved by:

[Signature]

Authorised

[Signature]

Print Name

5/7/13

Date

PREPARED

paid on 06/13 by phone

TAX INVOICE / Customer Statement

EAGLE ST NEWS
 GROUND FLOOR, 70 EAGLE STREET
 BRISBANE QLD 4000
 ABN : 85 208 857 664
 Ph : 07 3221 8585 Fax : 07 3221 8585

*papers - \$50
 delivery - \$10.*

OFF. DIR. GENERAL - DATSIMA
 6B 75 WILLIAM Street
 BRISBANE QLD 4000

CUSTOMER NUMBER : 779
 DATE PRINTED 03/06/2013 9:57:53 AM
 Period for Orders : 28/04/2013 - 02/06/2013



Statement : SN00 0779.0306 2013 PAGE : 1

Date	Description	GST Paid	Amount	Balance
01/05/2013	Opening Balance			65.60
05/05/2013	Order Charge	1.45	16.00	81.60
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
05/05/2013	Delivery Fee	0.18	2.00	83.60
08/05/2013	Pd S 28/04/2013	0.00	65.60 Cr	18.00
12/05/2013	Order Charge	1.45	16.00	34.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
12/05/2013	Delivery Fee	0.18	2.00	36.00
19/05/2013	Delivery Fee	0.18	2.00	38.00
19/05/2013	Order Charge	1.45	16.00	54.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
26/05/2013	Order Charge	1.45	16.00	70.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
26/05/2013	Delivery Fee	0.18	2.00	72.00
02/06/2013	Order Charge	1.45	16.00	88.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
02/06/2013	Delivery Fee	0.18	2.00	90.00

RELEAS

APPROVED 08

APPROVAL CODE 010695

CUSTOMER COPY

MOTO AUD \$90.00

BRISBANE QLD 4000
 MID: 0052641B
 TID: 07013100

JUN 07, 13 10:10
 RDC: 003160
 ACCOUNT TYPE CREDIT
 MASTERBOARD

EFTPOS FROM ST GEORGE
 4779

Continued Next Page

R

TAX INVOICE / Customer Statement

OFF. DIR. GENERAL - DATSIMA 6B 75 WILLIAM Street BRISBANE QLD 4000	CUSTOMER NUMBER : 779 DATE PRINTED 03/06/2013 9:57:51 AM Period for Orders : 29/04/2013 - 02/06/2013
--	--



Statement : SN00 0779 0306 2013 PAGE: 2

Date	Description	GST Paid	Amount	Balance
------	-------------	----------	--------	---------

RELEASER

Please Pay Account By 10/06/2013

TOTAL	\$90.00
GST on Current Transactions	\$8.15

PLEASE NOTE A 1% SURCHARGE WILL APPLY TO
PAYMENTS MADE WITH VISA OR MASTERCARD.
1.5% SURCHARGE TO ALL AMEX PAYMENTS.

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	90.00

Remittance Slip Order Period: 29/04/2013 - 02/06/2013



Please Pay This Amount : \$90.00 Pay By: 10/06/2013 BSB: 084100 ACC: 790050423 REF: SN00 0779 0306 2013	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> EAGLE ST NEWS GROUND FLOOR, 70 EAGLE STREET BRISBANE QLD 4000 ABN: 85 208 857 664 Ph: 07 3221 8585 Fax: 07 3221 8585 </td> <td style="width: 50%;"> (779) OFF. DIR. GENERAL - DATSIMA 6B 75 WILLIAM Street BRISBANE QLD 4000 </td> </tr> </table>	EAGLE ST NEWS GROUND FLOOR, 70 EAGLE STREET BRISBANE QLD 4000 ABN: 85 208 857 664 Ph: 07 3221 8585 Fax: 07 3221 8585	(779) OFF. DIR. GENERAL - DATSIMA 6B 75 WILLIAM Street BRISBANE QLD 4000
EAGLE ST NEWS GROUND FLOOR, 70 EAGLE STREET BRISBANE QLD 4000 ABN: 85 208 857 664 Ph: 07 3221 8585 Fax: 07 3221 8585	(779) OFF. DIR. GENERAL - DATSIMA 6B 75 WILLIAM Street BRISBANE QLD 4000		



Tax Invoice / Adjustment Note

News Limited
2 Holt Street
Sunny Hills NSW 2010
Australia
ABN: 47 007 671 176

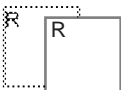
Date: Jun 20 2013

Tax Invoice / Adjustment Note #5283868-8

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST	\$10.70
Total GST payable	\$1.07
Total Amount Payable Including GST	\$11.80

RTI RELEASE



3012 8551

Original

✓
01

TAX INVOICE / STATEMENT
(DELETE AS APPROPRIATE)

DATE: 20/6/13
TO: DATSMA, Neville Barrer
Building, Level 6

TO (of Recipient) ORDER NO. SHREC 24048103

FROM: 73 MARY STREET
M40

TO (of Supplier) 671 562 43391

QTY	DESCRIPTION	PRICE	TAX	TOTAL
9	Mixed Sandwiches	5.00		45.00
12	Mixed Focci/Burgers & Wraps	3 x 6.00 4 x 6.50		48.00 26.00
10	Fruit/Cheese/Crackers	6.00	Fruit 2.00	60.00

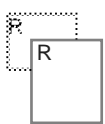
RTI
Alert
to Credit Card
accepted

Paid via ppe 24/06/13 840

TOTAL INCLUSIVE OF GST 179.00

Total Inclusive of GST of 173.54

RTI



LYNETTE

LYNETTE WILLIAMS

OATS MA

Fax: 3235 9496

PAYMENT RECEIVED WITH THANKS
FOR INVOICE NO I

EFTPOS FROM WESTPAC
MYO 73 MARY STREET
73 MARY STREET
BRISBANE QLD 4008

*** CUSTOMER COPY ***

Merchant ID 24081598
Terminal ID 66985949
Date 24 JUN 13
Time 10:46

Inv/ROC # 007331

MASTERCARD

Financial
affairs

Account Type Credit

NOTE AUD\$179.00

TOTAL AUD\$179.00

APPROVED 00

Auth ID 052259

PTI

MARY THANKS

Craig

MYO, 73 MARY STREET



QG CPC (Corporate Card) Cost Allocation Cover Sheet FIN-66

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	May 2013	Amount:	\$473.97
--------------------	-------------	-----------------------	----------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

DBest
Cardholder Signature

5/7/13
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

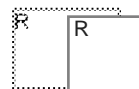
Supervisor Name: Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

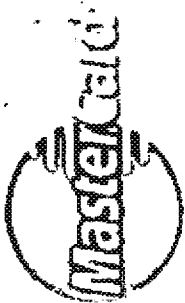
RSB
Supervisor Signature

5/7/13
Date



Expense Report with Tax with and without Cost Allocation

Posting Date: 30/04/2013 - 28/05/2013



MRS DEBRA WEBSTER

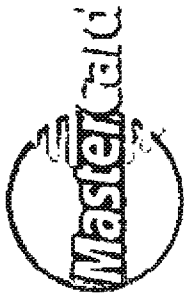
Financial Affairs

ZURIG 055000
GPO BOX 172
BRISBANE QLD 4000 AUS

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST Inclusive)
07/05/2013	06/05/2013	COOLBEANS GEORGE ST BRISBANE, QLD, AUS, 4000	✓	✓	108.64 AUD	10.86 AUD	119.50 AUD
Expense Description: Food - General: 50850 14653 Office of DG DATSIMA P1 10% GST morning tea - 03/05/13 Yes - attached							
Accounting Codes: 08/05/2013 BAC PARKING 56.36 AUD ASCOT, UNK, AUS, ..							
Expense Description: 51115 Car Parking (Non FBT) 14653 Office of DG DATSIMA P1 10% GST airport parking for C/W/R meetings Yes - attached							
Accounting Codes: 08/05/2013 QUEENSLAND MOTORWAYS 22.73 AUD MURARRIE, UNK, AUS, ..							
Expense Description: 52125 Vehicle Operating - Other Exp 14653 Office of DG DATSIMA P1 10% GST Exp. X/a top-up fee Yes - attached							
Accounting Codes: 08/05/2013 BWTAXI CAIRNS 13/208 28.25 AUD DARLINGHURST, NSW, AUS, 2010							
Expense Description: 51801 Taxi Fare - Staff (Non FBT) 14653 Office of DG DATSIMA P1 10% GST Cairns airport to city 06/05/13 Yes - attached							
Accounting Codes: 08/05/2013 EAGLE ST NEWS 7.27 AUD BRISBANE, UNK, AUS, 4000 (S) ✓							
Expense Description: Delivery of papers 51150 Freight 14653 Office of DG DATSIMA P1 10% GST delivery fee of papers Yes - attached							
Accounting Codes: 08/05/2013 EAGLE ST NEWS 52.37 AUD BRISBANE, UNK, AUS, 4000 (S) ✓							
Expense Description: Newspapers 54451 Periodicals/Legislation 14653 Office of DG DATSIMA P1 10% GST DG newspapers Yes - attached							
Accounting Codes: 09/05/2013 QUEENSLAND OMBUDSMAN 350.00 AUD BRISBANE, UNK, AUS, .. ✓							
Expense Description: 51269 Venue Hire 14653 Office of DG DATSIMA P1 10% GST Cultural Agency Leaders 31/05/13 Yes - attached							
Accounting Codes:							

Expense Report with Tax with and without Cost Allocation

Posting Date: 30/09/2013 - 28/05/2013



MRS. DEBRA LEE BEST
financial affairs

2012190555000

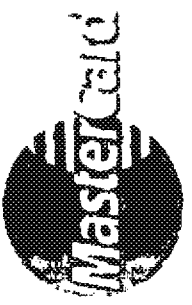
GPO BOX 178
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount [GST Inclusive]
09/05/2013	09/05/2013	REDEARTH HOTEL MOUNT ISA, UNK, AUS, --	✓		-380.00 AUD	-38.00 AUD	-418.00 AUD
Expense Description:							
Accounting Codes: 51770 Accommodation - Slafr 14653 Office of DG DATSIMA P1 10% GST Incorrect charge for Red Earth Hotel Yes - attached							
14/05/2013	11/05/2013	APPLE ITUNES STORE SYDNEY, AUS, AUS, 2600			11.81 AUD	1.18 AUD	12.99 AUD
Expense Description:							
Accounting Codes: 51090 Admin Exps - Other 14653 Office of DG DATSIMA P1 10% GST iTunes application Yes - attached							
23/05/2013	23/05/2013	NEWS DIGITAL SUBS SURRY HILLS, UNK, AUS, --			10.73 AUD	1.07 AUD	11.80 AUD
Expense Description:							
Accounting Codes: 51451 Periodicals & Legislation 14653 Office of DG DATSIMA P1 10% GST Australian subscription Yes - attached							
24/05/2013	22/05/2013	MYO 73 MARY STREET BRISBANE, UNK, AUS, 4000			30.00 AUD	0.00 AUD	30.00 AUD
Expense Description:							
Accounting Codes: 51130 Catering Exps (Non FBT) 14653 Office of DG DATSIMA P2 GST Free catering board 16/05 Yes - attached							
24/05/2013	22/05/2013	MYO 73 MARY STREET BRISBANE, UNK, AUS, 4000			135.46 AUD	13.54 AUD	149.00 AUD
Expense Description:							
Accounting Codes: 51130 Catering Exps (Non FBT) 14653 Office of DG DATSIMA P1 10% GST catering board 16/05 Yes - attached							
Card Sub-Total							473.97
Non-Card Subtotal							0.00
Net Transaction Amount							433.62
GST Grand Total							40.35
Grand Total							473.97

Expense Report with Tax with and without Cost Allocation

Posting Date: 30/04/2013 - 28/05/2013



I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by:

[Signature]

Signed

[Signature]

Print Name

05/04/13

Date

This expense report has been verified and approved by:

[Signature]

Authorised

[Signature]

Print Name

5/7/13

Date

DRAFT





CoolBeans &

151 George St
Brisbane 4000
ALL Account Enquires 0498 015 7
(F) 07 3003 0917
(E)accounts@mcgillivrayholdings.
Orders & Store Direct 07 3003 0968

COOL BEANS
COOL BEANS HOLDINGS PTY LTD
24/11/2011

Tax invoice

voice #: 15114765

Delivery Details --

by
William St
ms 32470465

OUR Account
Distribution
DATSIMA
75 WILLIAM ST
BRISBANE QLD 4000

APPROVED
08
08
08

DESCRIPTION

Pastries & Treats Platter - A platt.
cakes cookies
Large Fruit Platter

PRICE (ex GST)	EXTENDED PRICE
\$4,000.7	\$81.36
\$47.26	\$47.26

Received
11/11/11

If you require a further receipt of payment, You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned)

SALE AMT \$108.64
GST \$10.86

BALANCE DUE TODAY \$119.50

Credit Card Payment Option

Once you have completed this payment authority and faxed OR Emailed it to us for payment. Keep this as you payment request. If the value has not been charged to your Card in 2 days call us for confirmation.

Card Holder Name Datsima Lee Best Total Amount Paid \$ 119.50

Financial affairs

Order Direct - Brisbane Qld - BSB 484 700 Acct 700000311 if you use DD you MUST remit your payment details to fax 3003 0917 - Email accounts@mcgillivrayholdings.com



*cancel meeting
in Cairns.*

RTI RELEASED

lex code A0540/68/0650
ABS 104 07/05/13 19:41
Receipt 084048

Short term parking tkt
DLT No. 062223
06/05/13 15:26 -
08/05/13 18:25 -
Period 2d0h01
(G.S.T.)

	\$62.00
Gross total	\$62.00
Payment	
Financial affairs	\$62.00
Net total	\$56.36
G.S.T. 10%	5.64

All amounts in AUD.
Deliv. date=Receipt date

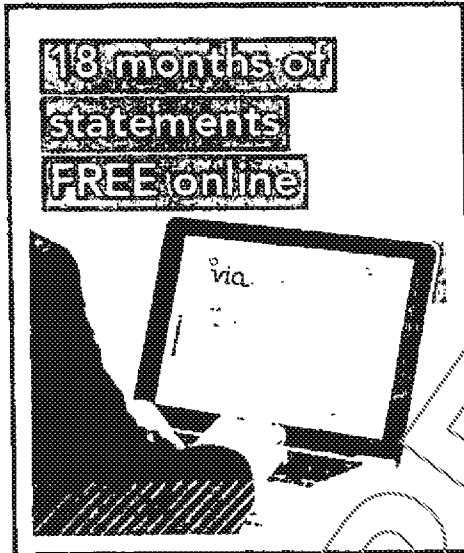


Account number 598314680001 Date of issue 01 Jun 2013



Balance Forward \$12.93 cr This statement \$18.35 cr Total \$31.28 cr

Dept of Aboriginal & Torres Strait Island
PO Box 15397
CITY EAST QLD 4002



Your go via statement

Account type pre-paid with automatic top-up
Top-up trigger \$10.00

This statement 01 May 2013 - 31 May 2013

Balance forward	\$12.93 cr
What you paid	\$25.00 cr
Your trip charge summary*	\$6.65
Other fees and charges*	\$0.00
Total	\$31.28 cr
GST included in this statement	\$0.60

Queensland Motorways Management Pty Ltd
ABN 86 010 630 621
Tax Invoice

Statement enquiries
phone 13 33 31
visit govia.com.au

Your go via payment slip

See overleaf for other payment methods

If paying by mail, please return this slip with your cheque or money order to:
Queensland Motorways Management Pty Ltd
PO Box 2125
Mansfield QLD 4122

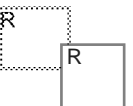
Account number 598314680001 Date of issue 01 Jun 2013 This statement 01 May 2013 - 31 May 2013

Customer name Dept of Aboriginal & Torres Strait

Balance forward \$12.93 cr This statement \$18.35 cr Total \$31.28 cr




Page 1 of 3



Get ready for the end of financial year.

Access 18 months of statements FREE online.



Easy and free access to your statements online. Download them now by:

- logging into your account
- selecting 'Account balance/activity'
- clicking on 'Statements'.

TIP Keep a record of your statements for tax return purposes.

How to pay your go via account

Direct debit (automatic account payment)

Set up an automatic payment from your bank account or credit card or complete a Direct Debit Request Form and forward to:

Queensland Motorways Management Pty Ltd.
PO Box 2125
Mansfield QLD 4122

Online

Log onto govia.com.au to make a payment with your credit card.

Telephone and Internet Banking – BPAY®



Biller code 10306
Ref. 25983146800014

Call your bank or financial institution to make this payment from your cheque, savings, debit/credit card or transaction account.
More information at www.bpay.com.au

Telephone 13 33 31

Phone our Contact Centre to make a payment by credit card.

Automated phone service available 24 hours 7 days.

In person

Call into one of our Customer Service Centres.

Gateway Service Centre
1051 Lytton Road
Murarrie QLD 4172

Heathwood Service Centre
Stapylton Road
Heathwood QLD 4110

Cheque/money order

Please make your cheque/money order payable to Queensland Motorways Management Pty Ltd and forward it, with the payment slip provided, to PO Box 2125, Mansfield Qld 4122.

Resolving problems

We are committed to resolving customer concerns as quickly and efficiently as possible. To lodge a complaint about Queensland Motorways or go via please contact us.

If you are still dissatisfied with the outcome of the complaint, you can contact the Tolling Customer Ombudsman at tollingombudsman.com.au.

Have your details changed?

If you have recently changed any of your account details, don't forget to let us know:

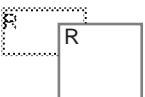
- visit govia.com.au – log in with your account number and PIN to update your details (if you don't have a PIN, you can set one up online)

phone us on 13 33 31

visit one of our Customer Service Centres, located at either:

- 1051 Lytton Road, Murarrie
- Stapylton Road, Heathwood

RTI





Account number
598314680001

Date of issue
01 Jun 2013

Your go via account

Account name: Dept of Aboriginal & Torres Strait

Your trip charge summary 01 May 2013 – 31 May 2013

	Amount \$
BCS - Airport Link QLD	6.65
Total trip charges	\$6.65

Your go via account in detail

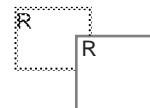
Other fees and charges

Transaction ref.	Date	Details	Total \$
156001866796	08 May 13	Payment Received Thank you	25.00 cr
Total other fees and charges			\$25.00 cr

Trip charges

Transaction ref.	Date	Time	Details	Total \$	Video fee \$	Total \$
Tag: 1212888188						
196004480616	06 May 13	15:15:57	Bowen hills to Toombul - BCS	3.75	0.00	3.75
192004396065	07 May 13	19:57:37	Toombul Entry - BCS	2.90	0.00	2.90
Total trips for Tag: 1212888188				6.65	0.00	6.65
Total Charges				6.65	0.00	6.65

RTI REQUEST





Taxi - 6/15/13
Cairns airport to city
UWC meeting

CABCHARGE
TAX INVOICE
NAB EFTPOS

CAIRNS TAXIS 131008
TAXI 079 QLD
MERCHANT ID: 26089734
TERMINAL ID: U40079
CLIENT ID: 6909
DRIVER DA: 109938515
DRIVER AEN

PICK UP: AIRPORT
DEST: CAIRNS CITY

Financial affairs
EXPIRES: 07/15 (1)
MasterCard CRD
AID 40000000041010
AUTH ID 057263

FARE	\$25.00
OTHER	\$0.00
EXTRAS	\$3.00

TOTAL FARE	\$28.00
INC. GST	
SERVICE FEE	\$2.80
GST ON SRUCE FEE	\$0.28

TOTAL	AUD \$31.08

APPROVED 00
TC 00F3CDAA6593747A
0000060000 1E030A E800

RTI RELEASE



*papers 157.60
delivery 18.00*

TAX INVOICE / Customer Statement

EAGLE ST NEWS
GROUND FLOOR, 70 EAGLE STREET
BRISBANE QLD 4000
ABN : 85 208 857 664
Ph : 07 3221 8585 Fax : 07 3221 8585

OFF. DIR. GENERAL - DATSIMA
6B 75 WILLIAM Street
BRISBANE QLD 4000

CUSTOMER NUMBER : 779
DATE PRINTED 01/05/2013 9:44:37 AM
Period for Orders : 01/04/2013 - 28/04/2013



Statement : SN00 0779 0105 2013

PAGE: 1

Date	Description	GST Paid	Amount	Balance
02/04/2013	Opening Balance			68.80
04/04/2013	Pd S 31/03/2013	0.00	68.80 Cr	0.00
07/04/2013	Delivery Fee	0.18	2.00	2.00
07/04/2013	Order Charge	1.16	12.80	14.80
	4 COURIER MAIL :Monda	0.4364	4.80	
	4 THE AUSTRALIAN :Mon	0.7272	8.00	
14/04/2013	Delivery Fee	0.18	2.00	16.80
14/04/2013	Order Charge	1.45	16.00	32.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
21/04/2013	Delivery Fee	0.18	2.00	34.80
21/04/2013	Order Charge	1.45	16.00	50.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
28/04/2013	Order Charge	1.16	12.80	63.60
	4 COURIER MAIL	0.4364	4.80	
	4 THE AUSTRALIAN	0.7272	8.00	
28/04/2013	Delivery Fee	0.18	2.00	65.60

RETRIEVED

3

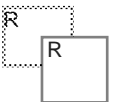
→ **\$65.60**

\$5.94

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	65.60

Please Pay This Amount : **\$65.60**
Pay By: 08/05/2013
BSB: 084100 ACC: 790050423
REF: SN00 0779 0105 2013

EAGLE ST NEWS (779) OFF. DIR. GENERAL - DATSIMA
GROUND FLOOR, 70 EAGLE STREET
BRISBANE QLD 4000 6B 75 WILLIAM Street
ABN : 85 208 857 664 BRISBANE QLD 4000
Ph. 07 3221 8585 Fax. 07 3221 8585





**QUEENSLAND
ombudsman**

TAX INVOICE

ABN: 25765757900

RECEIVED
5/5/13

Invoice No: SI002077

Date: 9 May 2013

Queensland Ombudsman
GPO Box 3314
BRISBANE QLD 4001
Enquiries Ph. (07) 3005 7008
Fax No. (07) 3005 7067

To: Aboriginal & Torres Strait Islander
& Multicultural Affairs
PO Box 15397
CITY EAST, 4002

Customer No. C00402

	Quantity	Unit Price Excl. GST	Amount	GST	Amount Including GST
Hire of Training Room 1 - 31/5/13	1	350.00	350.00	35.00	385.00
TOTAL AMOUNT PAYABLE					385.00

RELEASE

PAID

Remittance Advice - Please return with your payment

Please forward cheques to:
Queensland Ombudsman
GPO Box 3314
BRISBANE QLD 4001

Invoice Due Date -

For Direct Deposit:
BSB: 064 013
Account No: 10000724

Credit Card: Mastercard/Visa (Please circle)

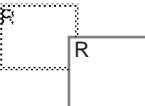
Card No:

Expiration date:

Cardholder Name:

Signed by: _____

Client Code: Invoice No: Amount Due: Amount Paid: \$ _____



The Qld Ombudsman's Office

CJNL003160

9-May-13

Received Credit Ca from: DATSIMA

the sum of \$385.00

for: Hire of Training Room 1-31/5/13

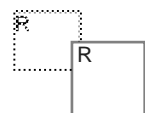
\$385.00

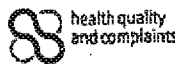
Cheques or other negotiable instruments accepted subject to clearance

For the Queensland Ombudsman:

P. Sellwood

RTI RELEASE





QUEENSLAND ombudsman

Empty rounded rectangular box at the top of the page.

All Bookings for the Training and Meeting Rooms can be made by:

Email: roombookings@ombudsman.qld.gov.au or call 30057003 or 30057022

ROOM COSTS

<u>Training Rooms 1, 2, and 3</u>	<u>Meeting Rooms 1,2,3 and 4</u>	<u>Meeting Room 5 and 6</u>
\$720.00 per full day (4 hrs or more)	\$385.00 per full day	\$220.00 per full day
\$385.00 per half day (up to 4 hrs)	\$220.00 per half day	\$130.00 per half day

Use of Training and/or Meeting Rooms is limited to business hours of 8.30 – 5.00pm.

A further charge will be given if meetings run 15 minutes after 5.00pm

Agencies are responsible for payment via corporate card *within 7 days of making bookings*. Bookings remain tentative for this period. If no payment received within this time the bookings will be cancelled.

Use of Training and/ or Meeting Rooms is subject to direction provided by reception staff on level 17 in cases of Emergency / Evacuation. All rooms have evacuation information signage on show.

Booking agencies are responsible for ensuring rooms are left in a clean and tidy condition.

Catering equipment/foods and rubbish is to be removed prior to leaving the rooms, a cleaning charge will apply.

CANCELLATION POLICY

A cancellation fee is payable if a booking is cancelled up to 10 working days prior to an event at the following rates: up to 10 working days prior, 50% of hire fee; up to 4 working days prior, 75% of hire fee; 3 working days prior or less, 100% of hire fee. Cancellations made more than 10 working days prior are not charged a cancellation fee.

PRIVACY STATEMENT

The information on this form is collected for financial processing purposes relating to the hire of Training/Meeting Rooms located on level 17 of 53 Albert Street, Brisbane

PAYMENT DETAILS (NOTE: ALL BOOKINGS ARE GST INCLUSIVE)

Room Required Training Room 1 Amount Payable \$385.00

Please charge corporate card: VISA MASERCARD

Financial affairs

Name on card: Debra-Lee Best

Card holder Address Level 6B, 75 William St Email: debbie.best@clats.na.qld.gov.au
Brisbane 4000

Booking Confirmation
Level 17, 53 Albert Street

Agency Details:

Agency	Department of Aboriginal & Torres Strait Islander & Multicultural Affairs
Contact	Lynette Williams
Contact Phone	3247 0465
Contact Email	Lynette.Williams@datsima.qld.gov.au
Customer No. (Internal Use Only)	
Postal Address	PO Box 15397, City East QLD 4002
Acceptance of Room Booking Agreement	Yes (Please note this section must be filled out to proceed with room hire)

Booking Details:

Room	Training Room 1
Date	Friday 31 May 2013
Time	9.00am-12.00pm
Title/Description	Cultural Capability Framework

Setup and Equipment Required

Each Training Room is equipped with:	Tea and Coffee Facilities (Tea, Coffee, Milk, Sugar and Plain biscuits provided with a Ziptap for hot and cold water) Whiteboard AV Equipment (incl. Data Projector, Computer, Lectern, Microphone/s and DVD Player)
Setup	Room Setup <input type="checkbox"/> Theatre <input type="checkbox"/> Workshop <input type="checkbox"/> U-shape <input type="checkbox"/> Boardroom <input type="checkbox"/> Square <input type="checkbox"/> Other .. Email preferences
Number of Attendees Must be included:	30

All bookings over 4 hours, across the middle of the day will be charged Full Day prices

Payment Details:

Booking Type (Description)	Price	Quantity	Total
Half Day Hire	\$385.00ea	1	\$385.00

Please Note:

We only accept credit card payments for our room bookings. All bookings must be paid within 7 days prior to the meeting/training commences. A copy of our Booking Payment form is attached for your convenience. Please complete credit card details and scan/email back to us. *Thank You.*

//

RedEarth Boutique Hotel and Isa Hotel
Cnr Rodeo Dv and West St Mt Isa QLD 4825
re.reception@hgroup.com.au
Ph:07 4749 8888 Fax:07 4743 3030

GUEST ACCOUNT
Tax Invoice 0063502
ABN 89 110 822 270

MS DEBBIE BEST
QLD GOV

Date 17/04/2013
Room 106
Account 0034342
Reservation 0063502
Arrival 12/03/2013
Departure 14/03/2013
Guests 1
Voucher

Date	Description	Debit	Credit	Balance
12/03/2013	*ACCOMMODATION	209.00		209.00
13/03/2013	*ACCOMMODATION	209.00		418.00
14/03/2013	PAYMENT M/CARD <small>affairs</small> MOTO		-418.00	0.00
	Balance Due			0.00
	Total GST included	38.00		

*= Includes GST

Please note accounts due 7 days from departure date.
Please forward remittance(s) to re.admin@hgroup.com
Thank you for your continued support.

RELEAS

- Reversal of accommodation
- was booked through HEG
- should not have been charged to wait card

R

Lynette Williams

From: iTunes Store <do_not_reply@itunes.com>
Sent: Saturday, 11 May 2013 2:48 PM
To: Debbie Best
Subject: Your receipt No.211052404640



Tax Invoice

Billed To:
debbie.best@communities.qld.gov.au
Debbie Best
75 William St
Level 6b
Brisbane, QLD 4000
AUS

Order ID: MHH736V6TK
Issue Date: 11/05/13
Order Total: \$12.99
Billed To: MasterCard

Financial
Affairs

Item	Seller	Type	Unit Price
The Australian, 31 Day Subscription to The Australian Report a Problem	News Digital Media	In App Purchase	\$12.99
Order Total:			\$12.99

Please retain for your records
Please See Below For Terms And Conditions Pertaining To This Order.

Apple Pty Ltd.
ABN 46 002 510 054. Total Includes GST. You can find the iTunes Store Terms of Sale and Sales Policies by launching your iTunes application and clicking on Terms of Sale or Sales Policies

Answers to frequently asked questions regarding the iTunes Store can be found at <http://www.apple.com/au/support/itunes/store/>

Apple ID Summary • Purchase History

Apple respects your privacy.
Information regarding your personal information can be viewed at <http://www.apple.com/au/legal/privacy/>

Copyright © 2011 Apple Pty Ltd. All rights reserved

RECEIVED



Tax Invoice / Adjustment Note

News Limited
2 Holt Street
Sunny Hills NSW 2010
Australia
ABN: 47 007 071 178

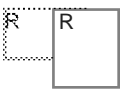
Date: May 23, 2013

Tax Invoice / Adjustment Note #5283668-7

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST	\$10 73
Total GST payable	\$1 07
Total Amount Payable Including GST	\$11 80

RTI RELEASE



16/5/13
DATSMA, NEVILLE BONNER
Bldg, LEVEL 6

SHARON
3404 3103
MYO, 73 MARY STREET,
3012 8551

671 562 4339

9 Mixed Sandwiches	5 00	45 00
12 Focc/wraps/BAGUETS	2x 6 00	12 00
	4x 6 50	26 00
10 Fruit/cheese/cracker	6 00	60 00

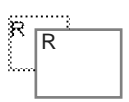
Alex 7
days
Co Market Court
accepted

paid 22/05/13

179 00

13 54

RTI REQUEST



**QGCP (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	April 2013	Amount:	\$224.46
--------------------	-------------	-----------------------	------------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

DBest

Cardholder Signature

8.5.13

Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

Supervisor Name: Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

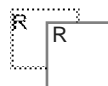
- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

RSB

Supervisor Signature

9/5/13

Date



Expense Report with Tax with and without Cost Allocation

Posting Date: 29/03/2013 - 29/04/2013



MRS DEBRA VEE BEST

Financial Affairs

204219 0555 CCU

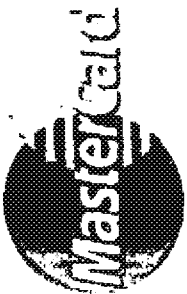
GPO BOX 170
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount [GST Inclusive]	
23/04/2013	22/04/2013	TOWNSVILLE 47789555 DARLINGHURST, NSW, AUS, 2010	✓		23.33 AUD	2.53 AUD	27.86 AUD	
		Expense Description: Taxi, hotel to Townsville Airport, Community Cabinet In Ayr/Burdekin 21 and 22 April						
		Accounting Codes: 51801 Taxi Fare - Staff (Non FBT) 14653 Office of DG DATSIMA P1 10% GST						
26/04/2013	25/04/2013	NEWS DIGITAL SUBS SURRY HILLS, UNK, AUS, -			10.73 AUD	1.07 AUD	11.80 AUD	
		Expense Description: The Australian subscription for ipad - online						
		Accounting Codes: 51451 Periodicals/Legislation 14653 Office of DG DATSIMA P1 10% GST Australian subscription						
Card Sub-Total							224.46	
Non-Card Subtotal							0.00	
Net Transaction Amount							204.06	
GST Grand Total							20.40	
Grand Total							224.46	

Expense Report with Tax with and without Cost Allocation...

Posting Date: 29/03/2013 - 29/04/2013



I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by:

[Signature]

Signed

[Signature]

Print Name

07/03/13

Date

This expense report has been verified and approved by:

[Signature]

Authorised

[Signature]

Print Name

09/05/13

Date

PREPARED

TAX INVOICE / Customer Statement

EAGLE ST NEWS
 GROUND FLOOR, 70 EAGLE STREET
 BRISBANE QLD 4000
 ABN : 85 208 857 664
 Ph : 07 3221 8585 Fax : 07 3221 8585

Fact or price
 010413
delivery 800
paper 6080

OFF. DIR. GENERAL - DATSIMA
 6B 75 WILLIAM Street
 BRISBANE QLD 4000

CUSTOMER NUMBER : 779
 DATE PRINTED : 02/04/2013 10:53:39 AM
 Period for Orders : 04/03/2013 - 31/03/2013



Statement : SN00 0779 0204 2013 PAGE : 1

Date	Description	GST Paid	Amount	Balance
06/03/2013	Opening Balance			72.00
10/03/2013	Order Charge	1.45	16.00	88.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
10/03/2013	Delivery Fee	0.18	2.00	90.00
13/03/2013	Pd S 03/03/2013 ,	0.00	72.00 Cr	18.00
17/03/2013	Delivery Fee	0.18	2.00	20.00
17/03/2013	Order Charge	1.45	16.00	36.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
24/03/2013	Delivery Fee	0.18	2.00	38.00
24/03/2013	Order Charge	1.45	16.00	54.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
31/03/2013	Order Charge	1.16	12.80	66.80
	4 COURIER MAIL :	0.4364	4.80	
	4 THE AUSTRALIAN :	0.7272	8.00	
31/03/2013	Delivery Fee	0.18	2.00	68.80

TOTAL: \$68.80
GST @ \$6.23

APPROVED
 MOTD AID \$68.80
 CUSTOMER COPY
 REMITTAL CODE 020579
 08

BRISBANE QLD 4000
 MID: 00526418
 TID: 07013100
 APR 04, 13 10:59
 RDC: 003827
 ACCOUNT TYPE CREDIT
 MASTERCARD

EFTPOS FROM ST GEORGE
 EAGLE ST NEWS
 70 EAGLE STREET

\$68.80		
\$6.23		
50 Days	30 Days	Current
0.00	0.00	68.80

#779

Please Pay This Amount : \$68.80
 Pay By: 09/04/2013
 BSB: 084100 ACC: 790050423
 REF: SN00 0779 0204 2013

EAGLE ST NEWS
 GROUND FLOOR, 70 EAGLE STREET
 BRISBANE QLD 4000
 ABN : 85 208 857 664
 Ph: 07 3221 8585 Fax: 07 3221 8585

(779) OFF. DIR. GENERAL - DATSIMA
 6B 75 WILLIAM Street
 BRISBANE QLD 4000



RTI RELEASE

South Bank Corporation
 Phone no. 07 38672000
 Receipt : 2377/0601
 Unit : 00601
 Date : 08/04/13
 Time : 20:25:42
 ABN : 95 927 817 538
 Pay Parking Ticket \$15.00
 08/04/13 18:18 - 08/04/13 20:25
 Length of Stay: 00d, 2Hr, 7Min.
 Total Amount \$15.00
 G.S.T. 10.00 % \$1.35
 Credit Mastercard \$15.00
 Financial affairs

Parking fee for
 dinner w minister
 Elmes & COS
 08/04/13

Tax Invoice / Adjustment Note

News Limited
2 Hill Street
Surry Hills NSW 2010
Australia
ABN: 47 007 871 178

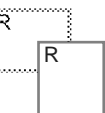
Date: Apr 25, 2013

Tax Invoice / Adjustment Note #5283868-6

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST \$10 73
Total GST payable \$1 07
Total Amount Payable Including GST \$11 80

RTI RELEASE SEE



QGCP (Corporate Card) Cost Allocation Cover Sheet FIN-66

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	March 2013	Amount:	\$699.53
--------------------	-------------	-----------------------	------------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

Debbie Best

Cardholder Signature

18.4.13

Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

Supervisor Name: Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

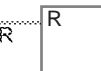
- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

Ray Brown

Supervisor Signature

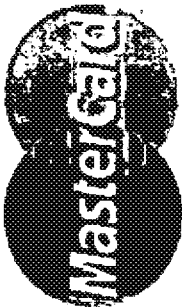
18/4/13

Date



Expense Report with Tax with and without Cost Allocation

Posting Date: 27/02/2013 - 28/03/2013



MRS DEBRA LEE BEST

Financial
Affairs

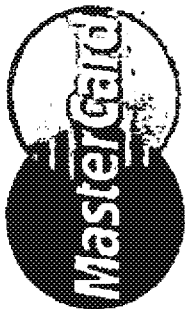
204239 QSS CCU
GPO BOX 173
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Accounting Codes	Expense Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount [GST Inclusive]
27/02/2013	24/02/2013	MANTRA HERVEY BAY URANGAN, UNK, AUS, 4655					100.91 AUD	10.09 AUD	111.00 AUD
Expense Description:									
Accounting Codes:	51770	Accommodation - Staff	14653	Office of DG DATSIMA	P1	10%	GST	Community Cabinet, Hervey Bay	Yes - attached
28/02/2013	28/02/2013	NEWS DIGITAL SUBS SURRY HILLS, UNK, AUS, -					10.73 AUD	1.07 AUD	11.80 AUD
Expense Description:									
Accounting Codes:	54090	Admin Exps - Other	14653	Office of DG DATSIMA	P1	10%	GST	ITeres application purchase	Yes - attached
15/03/2013	15/03/2013	REDEARTH HOTEL MOUNT ISA, UNK, AUS, -					390.00 AUD	38.00 AUD	418.00 AUD
Expense Description:									
Accounting Codes:	51770	Accommodation - Staff	14653	Office of DG DATSIMA	P1	10%	GST	Red Earth - Mt Isa regional visit	Yes - attached
15/03/2013	13/03/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000					7.27 AUD	0.73 AUD	8.00 AUD
Expense Description:									
Accounting Codes:	51150	Freight	14653	Office of DG DATSIMA	P1	10%	GST	delivery cost	Yes - attached
15/03/2013	13/03/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000					58.18 AUD	5.82 AUD	64.00 AUD
Expense Description:									
Accounting Codes:	51451	Perf/cats/Legislation	14653	Office of DG DATSIMA	P1	10%	GST	Newspapers for ODG	Yes - attached
18/03/2013	15/03/2013	B/W BRISBANE 13/008 DARLINGHURST NSW, AUS, 2010					56.31 AUD	5.63 AUD	61.94 AUD
Expense Description:									
Accounting Codes:	51601	Taxi fare - Staff (Non P&T)	14653	Office of DG DATSIMA	P1	10%	GST	regional visit - taxi Bris air to city	Yes - attached
19/03/2013	15/03/2013	APPLE ITUNES STORE SYDNEY, AUS, AUS, 2000					11.81 AUD	1.18 AUD	12.99 AUD
Expense Description:									
Accounting Codes:	51090	Admin Exps - Other	14653	Office of DG DATSIMA	P1	10%	GST	iTune application	Yes - attached

Expense Report with Tax with and without Cost Allocation

Posting Date: 27/02/2013 - 28/03/2013



MRS DEBRA LEE BEST

Financial Affairs

204239 QSS CCJ
GPO BOX 173
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST inclusive)
28/03/2013	28/03/2013	NEWS DIGITAL SUBS SURRY HILLS, UNK, AUS, -	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10.73 AUD	1.07 AUD	11.80 AUD
Expense Description:		14553 Office of DG DATSIMA P1 10% GST Australian subscription Yes - attached					
Accounting Codes:		51451 Periodicals/Legislation					
Card Sub-Total		699.53					
Non-Card Subtotal		0.00					
Net Transaction Amount		635.94					
GST Grand Total		63.59					
Grand Total		699.53					

I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by:

[Signature]
Lynette Williams
Print Name

17/4/13
Date

This expense report has been verified and approved by:

[Signature]
Paul Brown
Print Name

19/4/13
Date

✓ ORIGINAL 40066

TRUST ACCOUNT RECEIPT

PROPERTY AGENTS AND MOTOR DEALERS ACT 2000
THIS RECEIPT IS ISSUED SUBJECT TO CONSENT OF THE VENDORS OR LANDLORD
AND CHEQUES ARE ACCEPTED SUBJECT TO CLEARANCE

Mantra Hotels & Resorts Aust
Mantra Hervey Bay
Hervey Bay QLD 4655

Licence: 3287725
ACN No : 079 687 326
ABN No : 20079687326
Phone : 07 4197 8200

For Account	Amount
Deposit	111.00

Brisbane QLD 4000

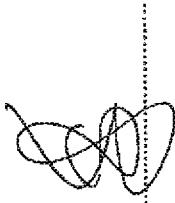
Date	24/FEB/13	Receipt No	40066	Received from	Debra BEST
------	-----------	------------	-------	---------------	------------

Paid by: Credit Card
Being for: Deposit 24/02/13-25/02/13
Mastercard Exempt

TOTAL

111.00

Signature



EFTPOS FROM WESTPAC
MANTRA HERVEY BAY
SUCCANEER DRIVE
FRANCAN QLD 4655
ID: 24165342
ID: 74963787
=====

EB 24, 13 16:00
IDC: 004911
ACCOUNT TYPE CREDIT
MSTCARD 100000041010
BA Credit
financial affairs

ALE \$111.00
PFR 0
APPROVAL CODE 047481
C: 526417 119051
CUSTOMER COPY

RTI RELEASED

R

Lynette Williams

From: CORREX@TRXCORREX.COM on behalf of NOTIFICATIONONLY.AU@HRGWORLDWIDE.COM
Sent: Friday, 15 February 2013 11:32 AM
To: Lynette Williams; MICHAEL.WELSH@HRGWORLDWIDE.COM
Subject: TRAVEL CONFIRMATION: BEST/DEBBIE - TRAVEL DATE: 24 FEB - REF: NCT55A

Information for Trip Locator (NCT55A)

This e-mail message was sent from a notification-only address that cannot accept incoming e-mail. Please do not reply to this message.

HRG Australia
Tel: +61 1300 450 721
Consultant Travel Enquiries: gldclassic3.au@hrqworldwide.com
Online Travel Enquiries: supportcentre.au@hrqworldwide.com
Invoice Enquiries: hrqinvoiceenquiries.au@hrqworldwide.com
Web Site: <http://www.hrqworldwide.com>
ABN: 14 074 033 828 Licence No: 32125

To view your itinerary online please go to HRG Trip - [CLICK HERE TO VIEW YOUR TRIP INFORMATION](#)

QANTAS AIRWAYS*QF LOCATOR 2XMX9U

Passengers	Reference#	Frequent Flyer#
BEST/DEBBIE MS		

AIR - Sunday, February 24

Qantas Airways Flight 2378 Economy
Operated by QANTASLINK - SUNSTATE AIRLINES

From: Brisbane Airport 1030 hrs, Sunday, February 24 TERMINAL D	Equipment: DeHavilland Dash 8 TurboProp Duration: 45 minutes Status: Confirmed
To: Hervey Bay Airport 1115 hrs, Sunday, February 24 Unspecified Terminal	

BOOKING CLASS G
YOUR FLIGHT NUMBER IS QF2378

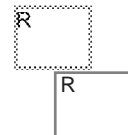
HOTEL - Sunday, February 24

MANTRA HERVEY BAY

Address: BUCCANEER DR URANGAN HERVEY BAY QLD AU 4655	Chain: Minto Place Suite Hotel
Telephone: 61-7-41978200	Check out: Monday, February 25
Fax: 61-7-41978222	Rate: AUD 111.00 per night
	Confirmation: 62686
	Status: Confirmed

General Remarks

** DIVIDED BOOKING DATA ** ** ORIGINAL BOOKING ** QLD CABINET *N1DB12.



Tax Invoice / Adjustment Note

News Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 071 178
Date: Feb 28, 2013

Tax Invoice / Adjustment Note #5283868-4

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST \$10.73
Total GST payable \$1.07
Total Amount Payable Including GST \$11.80

RTI RELEASE

RedEarth Boutique Hotel and Isa Hotel
 Cnr Rodeo Dv and West St Mt Isa QLD 4825
 re.reception@hgroup.com.au
 Ph:07 4749 8888 Fax:07 4743 3030

GUEST ACCOUNT
 Tax Invoice 0063502
 ABN 89 110 822 270

MS DEBBIE BEST
 QLD GOV

Date 17/04/2013
 Room 106
 Account 0034342
 Reservation 0063502
 Arrival 12/03/2013
 Departure 14/03/2013
 Guests 1
 Voucher

Date	Description	Debit	Credit	Balance
12/03/2013	*ACCOMMODATION	209.00		209.00
13/03/2013	*ACCOMMODATION	209.00		418.00
14/03/2013	PAYMENT M/CARL affairs MOTO		-418.00	0.00
	Balance Due			0.00
	Total GST included	38.00		

*= Includes GST

Please note accounts due 7 days from departure date.
 Please forward remittance(s) to re.admin@hgroup.com
 Thank you for your continued support.

RTTI RELEASE

TAX INVOICE / Customer Statement

EAGLE ST NEWS
 GROUND FLOOR, 70 EAGLE STREET
 BRISBANE QLD 4000
 ABN : 85 208 857 664
 Ph : 07 3221 8585 Fax : 07 3221 8585

*paid over phone
 13103113
 delivery papers 8.00
 62.00*

OFF. DIR. GENERAL - DATSIMA
 68 75 WILLIAM Street
 BRISBANE QLD 4000

CUSTOMER NUMBER : 779
 DATE PRINTED : 06/03/2013 9:00:14 AM
 Period for Orders : 04/02/2013 - 03/03/2013



Statement : SN00 0779 0603 2013

PAGE: 1

Date	Description	GST Paid	Amount	Balance
04/02/2013	Opening Balance			68.80
06/02/2013	Pd S 03/02/2013	0.00	68.80 Cr	0.00
10/02/2013	Order Charge	1.45	16.00	16.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
10/02/2013	Delivery Fee	0.18	2.00	18.00
17/02/2013	Delivery Fee	0.18	2.00	20.00
17/02/2013	Order Charge	1.45	16.00	36.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
24/02/2013	Order Charge	1.45	16.00	52.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
24/02/2013	Delivery Fee	0.18	2.00	54.00
03/03/2013	Order Charge	1.45	16.00	70.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
03/03/2013	Delivery Fee	0.18	2.00	72.00

APPROVED
 APPROVAL CODE 06/654
 CUSTOMER COPY
 MOTO AUD \$72.00
 MASTERCARD
 ACCOUNT TYPE CREDIT
 FEB 13, 13 09:55
 FDC 002187
 BRISBANE QLD 4000
 MID: 00526418
 TID: 07013100

EFTPOS FROM ST GEORGE
 EAGLE ST NEWS
 70 EAGLE STREET

#779

			\$72.00
			\$6.52
s	60 Days	30 Days	Current
o	0.00	0.00	72.00

Remittance Slip Order Period: 04/02/2013 - 03/03/2013



Please Pay This Amount : \$72.00 Pay By: 13/03/2013 BSB: 084100 ACC: 790050423 REF: SN00 0779 0603 2013	EAGLE ST NEWS (779) OFF. DIR. GENERAL - DATSIMA GROUND FLOOR, 70 EAGLE STREET BRISBANE QLD 4000 ABN : 85 208 857 664 Ph: 07 3221 8585 Fax: 07 3221 8585	68 75 WILLIAM Street BRISBANE QLD 4000
---	---	---





RTI RELEASE

Mt Isa / Tville *TRIP*

Taxi to and from Airport.

CABCHARGE
TAX INVOICE
NAB EFTPOS

B&W BRISBANE 13ECAB
TAXI 735 QLD AU
MERCHANT ID: 24143701
TERMINAL ID: V42663
CLIENT ID: 5220
DRIVER DA: 99723498
DRIVER ABN:

PICK UP: PINKENBA
DEST: SOUTH BRISBANE

Financial affairs
EXPIRES: 07/15 (1)
MasterCard CRD
AID A0000000041010
AUTH ID 013653

FARE \$55.80
OTHER \$0.00
EXTRAS \$0.00

TOTAL FARE \$55.80
INC. GST
SERVICE FEE \$5.58
GST ON SRV \$0.51

TOTAL 1

APPROVED
TC B1
0000080000

Lynette Williams

From: Debbie Best
Sent: Tuesday, 19 March 2013 5:45 PM
To: Lynette Williams
Subject: FW: Your receipt No.214048922155

For the corporate card reconciliation.
Debbie

Debbie Best | Director-General
Department of Aboriginal and Torres Strait Islander and Multicultural Affairs

Level 68, Neville Bonner Building, 75 William Street, Brisbane Qld 4000
PO Box 15397, City East Qld 4002
T: 07 3405 3059 (x13059)
E: Debbie.Best@datsuma.qld.gov.au

From: iTunes Store [mailto:do_not_reply@itunes.com]
Sent: Friday, 15 March 2013 7:42 PM
To: Debbie Best
Subject: Your receipt No.214048922155



Billed To:
debbie.best@communities.qld.gov.au
Debbie Best
75 William St
Level 6b
Brisbane, QLD 4000
AUS

Order ID: MH6SM2BDF
Issue Date: 15/03/13
Order Total: \$12.99
Billed To: MasterCard
affairs

PROCESSED

Item	Seller	Type	Unit Price
The Australian, 31 Day Subscription to The Australian Report a Problem	News Digital Media	In App Purchase	\$12.99
Order Total:			\$12.99

Please retain for your records
Please See Below For Terms And Conditions Pertaining To This Order.

Apple Pty Ltd.
ABN 46 002 510 054. Total Includes GST. You can find the iTunes Store Terms of Sale and Sales Policies by launching your iTunes application and clicking on Terms of Sale or Sales Policies

Answers to frequently asked questions regarding the iTunes Store can be found at <http://www.apple.com/au/support/itunes/store/>

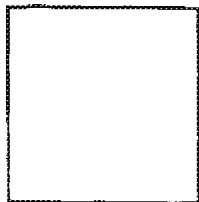
[Apple ID Summary](#) * [Purchase History](#)

Apple respects your privacy.

Information regarding your personal information can be viewed at <http://www.apple.com/au/legal/privacy/>

Copyright © 2011 Apple Pty Ltd. All rights reserved

ORIGINAL RECEIPT





Tax Invoice / Adjustment Note

News Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178

Date: Mar 28, 2013

Tax Invoice / Adjustment Note #5283868-5

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST \$10.73
Total GST payable \$1.07
Total Amount Payable Including GST \$11.80

RTI RELEASE



**QGCP (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	February 2013	Amount:	\$941.44
--------------------	-------------	-----------------------	---------------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

Debbie
Cardholder Signature

17.5.13
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

Supervisor Name: Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

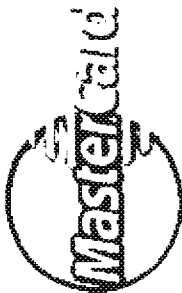
RB
Supervisor Signature

19/3/13
Date

[Signature]

Expense Report with Tax with and without Cost Allocation

Posting Date: 26/01/2013 - 26/02/2013



MRS DEBRA LEE BEST

Financial affairs

204239 QSS CCU

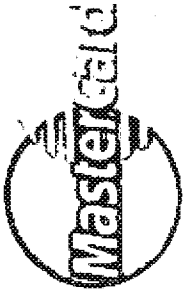
GPO BOX 173
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST Inclusive)
29/01/2013	23/01/2013	TAXI EPAY AUSTRALIA, UNK, AUS, 3603	✓	✓	25.89 AUD	2.58 AUD	28.42 AUD
Expense Description:		14653 Office of DG DATSIMA P1 10% GST airport to home - Thurs (slip) Yes - attached					
Accounting Codes:	51801	Taxi Fare - Staff (Non FBT)			1273 AUD	1.07 AUD	11.80 AUD
31/01/2013	31/01/2013	NEWS DIGITAL SUBS SURRY HILLS, UNK, AUS, -	✓	✓	590.91 AUD	59.09 AUD	650.00 AUD
Expense Description:		14653 Office of DG DATSIMA P1 10% GST The Australian subscription Yes - attached					
Accounting Codes:	51451	Periodicals/Legislation					
06/02/2013	04/02/2013	LIN WOMEN AUSTRALIA IN CANNBERRA, UNK, AUS, 2601	✓	✓	55.28 AUD	5.52 AUD	60.80 AUD
Expense Description:		14653 Office of DG DATSIMA P1 10% GST Brisbane International Women's Day Break Yes - attached					
Accounting Codes:	51320	Registration Fees-Course/Conf					
11/02/2013	08/02/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000	✓	✓	7.27 AUD	0.73 AUD	8.00 AUD
Expense Description:		14653 Office of DG DATSIMA P1 10% GST newspapers for ODG Yes - attached					
Accounting Codes:	51451	Periodicals/Legislation					
11/02/2013	08/02/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000	✓	✓	4.93 AUD	0.49 AUD	5.42 AUD
Expense Description:		14653 Office of DG DATSIMA P1 10% GST delivery of papers Yes - attached					
Accounting Codes:	51150	Freight					
12/02/2013	08/02/2013	APPLE ITUNES STORE STONEY, AUS, AUS, 2000	✓	✓	106.37 AUD	10.63 AUD	117.00 AUD
Expense Description:		14653 Office of DG DATSIMA P1 10% GST iTunes application purchase Yes - attached					
Accounting Codes:	51020	Admin Exps - Other					
25/02/2013	22/02/2013	MYG 72 MARY STREET BRISBANE, UNK, AUS, 4000	✓	✓			
Expense Description:		Split - Sandwiches					
Accounting Codes:	51130	Catering Exps (Non FBT)					
		14653 Office of DG DATSIMA P1 10% GST catering board mtg 21/02 Yes - attached					

Expense Report with Tax with and without Cost Allocation

Posting Date: 26/01/2013 - 26/02/2013



MRS DEBRAN LEE BEST
financial affairs

201239 QSS CCU
GPO BOX 173
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST Inclusive)	
25/02/2013	22/02/2013	MYO 73 MARY STREET BRISBANE, UNK, AUS, 4000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	60.00 AUD	0.00 AUD	60.00 AUD	
		Expense Description: Split - fruit and cheese						
		Accounting Codes: 51130 Catering Exps (Non FBT) 14653 Office of DG DATSIMA P2 GST Free catering board mtg 21/02 Yes - attached						
Card Sub-Total							941.44	
Non-Card Subtotal							0.00	
Net Transaction Amount							861.33	
GST Grand Total							80.11	
Grand Total							941.44	

I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by: Lynette Williams 19/3/13 Date

Signed

This expense report has been verified and approved by: Ray Brown 19/3/13 Date

Authorised

(Handwritten signature)

Live taxiEpay

TAX INVOICE

EFTPOS FROM WESTPAC

TAXI ID CA0010
 DRIVER ID 92169381
 TRANSACTION 2301130104
 TIME 23JAN13 19:27
 PICK UP Airport
 DROP OFF Home
 FARE \$25.60
 OTHER CHARGES \$0.00
 (Inc. GST)
 SERVICE FEE \$2.57
 GST ON SUC. FEE \$0.25

TOTAL \$28.42

-----EFTPOS-----
 *
 TERMINAL ID 72697551
 MERCHANT ID 23166226
 INU/RDC 002064
 TI 23JAN13 19:27
 SI 002406
 MASTERCARD CREDIT
 CBA Credit
 AID: A0000000041010
 TC B63B834170E075FB
 CARD Financial affairs
 AUTH ID 067546
 SALE \$28.42
 TOTAL AU\$28.42

APPROVED OO

WITH SIGNATURE

CUSTOMER COPY

RTI RELEASE



Tax Invoice / Adjustment Note

News Limited
2 Holt Street
Surry Hills NSW 2010
Australia

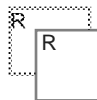
ABN: 47 007 871 178
Date: Jan 31, 2013

Tax Invoice / Adjustment Note #5283868-3

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST \$10.73
Total GST payable \$1.07
Total Amount Payable including GST \$11.80

RTI RELEASE



Brisbane International Women's Day Breakfast 2013

Your Tax Invoice

Thank you for registering for this event. Check the UN Women Australia website www.unwomen.org.au for event updates.

Your reference for this registration is: **XW830698**

Date of purchase: **04/02/2013**

Event Details

Presented by: UN Women Australia
Where: Brisbane Convention & Exhibition Centre, Corner of Merivale & Glenelg Street, South Bank,
When: Friday 8 Mar 2013 from 6:30am to 8:30am

Attendee details

First name Debbie
Surname Best
Position
Organisation Department of Aboriginal and Torres Strait Islander and Multicultural Affairs
Address line 1
Address line 2
City
State
Postcode 3224 2810
Phone
Email Debbie.Best@datsima.qld.gov.au
Confirm email
Do you have any dietary requirements?
Would you like more information about UN Women Australia?
Corporate and NGO Table Guest Details

Individual (2)

First name (2) Carmel
Surname (2) Ybarlucea
Email (2) Carmel.Ybarlucea@datsima.qld.gov.au
Do you have any dietary requirements? (2)
Corporate and NGO Table Guest Details (2)

Individual (3)

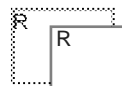
First name (3) Isabel
Surname (3) Tarrago
Email (3) Isabel.Tarrago@datsima.qld.gov.au
Do you have any dietary requirements? (3)
Corporate and NGO Table Guest Details (3)

Individual (4)

First name (4) Haylene
Surname (4) Grogan
Email (4) Haylene.Grogan@datsima.qld.gov.au
Do you have any dietary requirements? (4)
Corporate and NGO Table Guest Details (4)

Individual (5)

First name (5) Karen



Surname (5) Pringle
 Email (5) Karen.Pringle@datsima.qld.gov.au
 Do you have any dietary requirements? (5)
 Corporate and NGO Table
 Guest Details (5)

Individual (6)

First name (6) Robyn
 Surname (6) Kerr
 Email (6) Robyn.Kerr@datsima.qld.gov.au
 Do you have any dietary requirements? (6)
 Corporate and NGO Table
 Guest Details (6)

Individual (7)

First name (7) Kathy
 Surname (7) Frankland
 Email (7) Kathy.Frankland@datsima.qld.gov.au
 Do you have any dietary requirements? (7)
 Corporate and NGO Table
 Guest Details (7)

Individual (8)

First name (8) Karen
 Surname (8) Morris
 Email (8) Karen.Morris@datsima.qld.gov.au
 Do you have any dietary requirements? (8)
 Corporate and NGO Table
 Guest Details (8)

Individual (9)

First name (9) Dianne
 Surname (9) Dizon
 Email (9) Dianne.Dizon@datsima.qld.gov.au
 Do you have any dietary requirements? (9)
 Corporate and NGO Table
 Guest Details (9)

Individual (10)


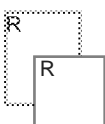
First name (10) Colleen
 Surname (10) Orange
 Email (10) Colleen.Orange@datsima.qld.gov.au
 Do you have any dietary requirements? (10)
 Corporate and NGO Table
 Guest Details (10)

Tickets

Item	Price	Quantity	Total
Individual	\$65.00	10	\$65.00
Tickets total (\$AUD including GST)			\$65.00
Total			\$650.00
Amount outstanding			0

UN WOMEN AUSTRALIA INCORPORATED, ABN 23 638 729 775. Ticket price includes GST plus \$1 and 3% booking fee.

Got an event to run?
 Make your life easier with
 online event registration.

paid on 8/2/13
over phone ✓

TAX INVOICE / Customer Statement

EAGLE ST NEWS
GROUND FLOOR, 70 EAGLE STREET
BRISBANE QLD 4000
ABN : 85 208 857 664
Ph : 07 3221 8585 Fax : 07 3221 8585

OFF. DIR. GENERAL - DATSIMA
6B 75 WILLIAM Street
BRISBANE QLD 4000

CUSTOMER NUMBER 779

DATE PRINTED 03/02/2013 12:48:35 PM

Period for Orders : 31/12/2012 - 03/02/2013



Statement : SN00 0779 0402 2013

PAGE : 1

Date	Description	GST Paid	Amount	Balance
31/12/2012	Opening Balance			144.00
06/01/2013	Order Charge	0.00	0.00	144.00
13/01/2013	Delivery Fee	0.18	2.00	146.00
13/01/2013	Order Charge	1.45	16.00	162.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
20/01/2013	Delivery Fee	0.18	2.00	164.00
20/01/2013	Order Charge	1.45	16.00	180.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
23/01/2013	Pd S 30/12/2012	0.00	144.00 Cr	36.00
27/01/2013	Order Charge	1.45	16.00	52.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
27/01/2013	Delivery Fee	0.18	2.00	54.00
03/02/2013	Order Charge	1.16	12.80	66.80
	4 COURIER MAIL Mon	0.4364	4.80	
	4 THE AUSTRALIAN Mon	0.7272	8.00	
03/02/2013	Delivery Fee	0.18	2.00	68.80

Please Pay Account By 11/02/2013

TOTAL
GST on Current Transactions

\$68.80

\$6.23

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	68.80

Remittance Slip Order Period: 31/12/2012 - 03/02

Please Pay This Amount : \$68.80
Pay By: 11/02/2013
BSB: 084100 ACC: 790050423
REF: SN00 0779 0402 2013

CUSTOMER COPY

APPROVAL CODE

09564

Page 82

APPROVED

08

MOTO AUD \$68.80

ACCOUNT TYPE CREDIT
RDC: FEB 08, 13 11:56
005149

BRISBANE QLD 4000
MID: 00526418
TID: 07013100

EAGLE ST NEWS
70 EAGLE STREET

EFTPOS FROM ST GEORGE

179



Lynette Williams

From: iTunes Store <do_not_reply@itunes.com>
Sent: Saturday, 9 February 2013 8:42 AM
To: Debbie Best
Subject: Your receipt No.143046993668



Tax Invoice

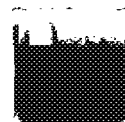
Billed To:
debbie.best@communities.qld.gov.au
Debbie Best
75 William St
Level 6b
Brisbane, QLD 4000
AUS

Order ID: MHH6K3KYV5
Issue Date: 08/02/13
Order Total: \$5.49
Billed To: Store Credit and MasterCard

Financial
affairs

Item	Seller	Type	Unit Price
Meeting Pad, v3.5 (4+) Write a Review Report a Problem	mr morton	App	\$5.49
		Store Credit Total:	\$0.07
		Payment Card Total:	\$5.42
		Order Total:	\$5.49

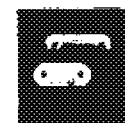
Those who bought your selections also bought:



ActionMethod for iPad
Behance



notepiler 9
Onomaly LLC



xPlan
adnX SARL

Please retain for your records
Please See Below For Terms And Conditions Pertaining To This Order.

Apple Pty Ltd.
ABN 46 002 510 054. Total Includes GST. You can find the iTunes Store Terms of Sale and Sales Policies by launching your iTunes application and clicking on Terms of Sale or Sales Policies

Answers to frequently asked questions regarding the iTunes Store can be found at
<http://www.apple.com/au/support/itunes/store/>

[Apple ID Summary](#) • [Purchase History](#)

Apple respects your privacy.
Information regarding your personal information can be viewed at <http://www.apple.com/au/legal/privacy/>

Copyright © 2011 Apple Pty Ltd. All rights reserved



3012 8551

95

19/2/13

DAT SMA 468, 75
WILLIAM STREET,

MYO, 73 MARY STREET

SHARON
3444 8103

671 562 43391

9	Sandwiches	5.00	45.00
12	Mixed Food/Bag & Wraps	6.00	72.00
10	Fruit/Cheese & Crackers	6.00	60.00

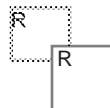
Nett
7 days
Credit Card
to accept

paid over the phone
22/02/13

177.00

10 63

RTLLS



FAO: SHARON / LYWETTE

DAT SMA

VOICE No 95

EFTPOS FROM WESTPAC

MVO 73 MARY STREET
73 MARY STREET
BRISBANE QLD 4000

*** CUSTOMER COPY ***

Merchant ID 24081598

Terminal ID 66

Date 22 1

Time 12:00

Inv/ROC # 004927

MASTERCARD

Financial affairs

Account Type Credit

HOTO AUD\$177.00

TOTAL AUD\$177.00

APPROVED 00

Auth ID 074198

RTI RELEASE

MANY THANKS

Corie

Mary, 73 Mary ST

QGCP (Corporate Card) Cost Allocation Cover Sheet FIN-66

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	January 2013	Amount:	\$682.59
--------------------	-------------	-----------------------	--------------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive Items purchased by completing the asset create/ asset number request forms.

Debbie Best
Cardholder Signature

17.2.13
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

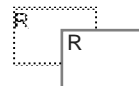
Supervisor Name: Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

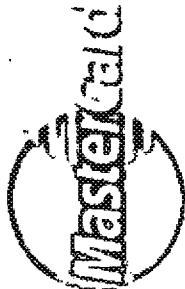
Ray Brown
Supervisor Signature

18/2/13
Date



Expense Report with Tax with and without Cost Allocation

Posting Date: 29/12/2012 - 25/01/2013



MRS DEBRA LEE BEST

financial affairs

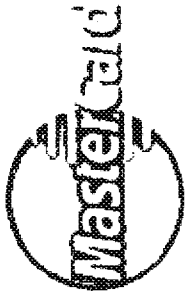
204239 CSS CCU
GPO BOX 173
BRISBANE QLD 4002 AUS

CARD TRANSACTIONS

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST Inclusive)
03/01/2013	03/01/2013	NEWS DIGITAL SUBS SURREY HILLS, UNK, AUS, --	✓		10.73 AUD	1.07 AUD	11.80 AUD
Expense Description: 51451 Periodicals/Legislation 14653 Office of DG DATSIMA P1 10% GST the Australian digital subscription Yes - attached							
Accounting Codes: (S)							
24/01/2013	23/01/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000	✓		14.55 AUD	1.45 AUD	16.00 AUD
Expense Description: Delivery charges							
Accounting Codes: 14653 Office of DG DATSIMA P1 10% GST delivery of papers Yes - attached							
24/01/2013	23/01/2013	EAGLE ST NEWS BRISBANE, UNK, AUS, 4000	✓		116.36 AUD	11.64 AUD	128.00 AUD
Expense Description: Newspapers							
Accounting Codes: 51451 Periodicals/Legislation 14653 Office of DG DATSIMA P1 10% GST newspapers for ODG Yes - attached							
25/01/2013	23/01/2013	THE JARDINE MOTEL THURSDAY ISLA, QLD, AUS, 4875	✓		436.36 AUD	43.64 AUD	480.00 AUD
Expense Description: accommodation							
Accounting Codes: 51770 Accommodation - Staff 14653 Office of DG DATSIMA P1 10% GST trip to Thursday Island Yes - attached							
25/01/2013	23/01/2013	THE JARDINE MOTEL THURSDAY ISLA, QLD, AUS, 4875	✓		7.09 AUD	0.70 AUD	7.79 AUD
Expense Description: credit card surcharge							
Accounting Codes: Bank Charges/Cont: 51111 14653 Office of DG DATSIMA P1 10% GST credit card surcharge Yes - attached							
25/01/2013	23/01/2013	THE JARDINE MOTEL THURSDAY ISLA, QLD, AUS, 4875	✓		35.45 AUD	3.55 AUD	39.00 AUD
Expense Description: meals - breakfast							
Accounting Codes: 51791 Meal Expenses/Travel Staff 14653 Office of DG DATSIMA P1 10% GST breakfast Yes - attached							

Expense Report with Tax with and without Cost Allocation

Posting Date: 29/12/2012 - 25/01/2013



MRS DEBRA LEE BEST

Financial
affairs

204239 QSS CCU

GPO BOX 173
BRISBANE QLD 4001 AUS

Card Transactions

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount [GST Inclusive]
		Card Sub-Total					682.59
		Non-Card Subtotal					0.00
		Net Transaction Amount					620.54
		GST Grand Total					62.05
		Grand Total					682.59

I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by:

Lynette Williams
Lynette Williams
Print Name

15/12/13
Date

This expense report has been verified and approved by:

Ray Brown
Ray Brown
Print Name

18/12/13
Date

✓ paid 15/01/13
3144

TAX INVOICE / Customer Statement

EAGLE ST NEWS
GROUND FLOOR, 70 EAGLE STREET
BRISBANE QLD 4000
ABN : 85 208 857 664
Ph : 07 3221 8585 Fax : 07 3221 8585

OFF. DIR. GENERAL - DATSIMA
6B 75 WILLIAM Street
BRISBANE QLD 4000

CUSTOMER NUMBER : 779
DATE PRINTED 31/12/2012 9:53:21 AM
Period for Orders : 03/12/2012 - 30/12/2012



Statement : SN00 0778.3412 2012 PAGE : 1

Date	Description	GST Paid	Amount	Balance
03/12/2012	Opening Balance			158.80
07/12/2012	Payment	0.00	68.80 Cr	90.00
09/12/2012	Delivery Fee	0.18	2.00	92.00
09/12/2012	Order Charge +	1.45	16.00 +	108.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
16/12/2012	Delivery Fee	0.18	2.00	110.00
16/12/2012	Order Charge	1.45	16.00 +	126.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
23/12/2012	Delivery Fee	0.18	2.00	128.00
23/12/2012	Order Charge	1.45	16.00 +	144.00
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
30/12/2012	Order Charge	0.00	0.00	144.00

RTI RELEASE

papers - 128.00
delivery - 16.00

144.00

RTI RELEASE

APPROVED 08

APPROVAL CODE 085610

CUSTOMER COPY

MOTD AUD \$144.00

BRISBANE QLD 4000
MID: 00526418
TID: 07013100

JAN 23, 13 11:37
RDC: 003910
ACCOUNT TYPE CREDIT
MASTERCARD

EFTPOS FROM ST GEORGE
EAGLE ST NEWS
70 EAGLE STREET

#779

Continued Next Page

R

TAX INVOICE / Customer Statement

OFF. DIR. GENERAL - DATSIMA
 6B 75 WILLIAM Street
 BRISBANE QLD 4000

CUSTOMER NUMBER : 779
 DATE PRINTED 31/12/2012 9:53:21 AM
 Period for Orders : 03/12/2012 - 30/12/2012



Statement : SN00 0779 3112 2012 PAGE: 2

Date	Description	GST Paid	Amount	Balance
------	-------------	----------	--------	---------

Your account is now 30 days due (in part).
 This must be settled in 7 days from this statement
 Failure to do so will result in account suspension

RELEASER

Please Pay Account By 07/01/2013

TOTAL
 GST on Current Transactions

—————→ \$144.00
 \$4.89

90 Days	60 Days	30 Days	Current
0.00	0.00	90.00	54.00

Remittance Slip Order Period: 03/12/2012 - 30/12/2012



Please Pay This Amount : \$144.00
 Pay By: 07/01/2013
 BSB: 084100 ACC: 790050423
 REF: SN00 0779 3112 2012

EAGLE ST NEWS (779) OFF. DIR. GENERAL - DATSIMA
 GROUND FLOOR, 70 EAGLE STREET
 BRISBANE QLD 4000 6B 75 WILLIAM Street
 ABN : 85 208 857 684 BRISBANE QLD 4000
 Ph: 07 3221 8585 Fax: 07 3221 8585



TAX INVOICE / Customer Statement

EAGLE ST NEWS
 GROUND FLOOR, 70 EAGLE STREET
 BRISBANE QLD 4000
 ABN : 85 208 857 664
 Ph : 07 3221 8585 Fax : 07 3221 8585

\$68.80
paid 07/12

OFF. DIR. GENERAL - DATSIMA
 6B 75 WILLIAM Street
 BRISBANE QLD 4000

CUSTOMER NUMBER : 779

DATE PRINTED 03/12/2012 6:45:00 AM

Period for Orders : 29/10/2012 - 02/12/2012



Statement : SN00 0779 0312 2012

PAGE : 1

Date	Description	GST Paid	Amount	Balance
01/11/2012	Opening Balance			68.80
04/11/2012	Delivery Fee	0.18	2.00	70.80
04/11/2012	Order Charge	1.45	16.00 +	86.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
11/11/2012	Delivery Fee	0.18	2.00	88.80
11/11/2012	Order Charge	1.45	16.00 +	104.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
18/11/2012	Delivery Fee	0.18	2.00	106.80
18/11/2012	Order Charge	1.45	16.00 +	122.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
25/11/2012	Delivery Fee	0.18	2.00	124.80
25/11/2012	Order Charge	1.45	16.00 +	140.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
02/12/2012	Order Charge	1.45	16.00 +	156.80
	5 COURIER MAIL :	0.5455	6.00	
	5 THE AUSTRALIAN :	0.9090	10.00	
02/12/2012	Delivery Fee	0.18	2.00	158.80

RECEIVED

Continued Next Page

R

TAX INVOICE / Customer Statement

OFF. DIR. GENERAL - DATSIMA
6B 75 WILLIAM Street
BRISBANE QLD 4000

CUSTOMER NUMBER : 779
DATE PRINTED 03/12/2012 6:45:00 AM

Period for Orders : 29/10/2012 - 02/12/2012



Statement : SN00 0779 0312 2012 PAGE: 2

Date	Description	GST Paid	Amount	Balance
------	-------------	----------	--------	---------

Your account is now 30 days due (In part).
This must be settled in 7 days from this statement
Failure to do so will result in account suspension

RELEASER

Please Pay Account By 10/12/2012

TOTAL
GST on Current Transactions

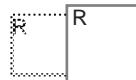
→ **\$158.80**
\$8.15

90 Days	60 Days	30 Days	Current
0.00	0.00	68.80	90.00

Remittance Slip Order Period: 29/10/2012 - 02/12/2012



Please Pay This Amount : \$158.80 Pay By: 10/12/2012 BSB: 084100 ACC: 790050423 REF: SN00 0779 0312 2012	EAGLE ST NEWS (779) OFF. DIR. GENERAL - DATSIMA GROUND FLOOR, 70 EAGLE STREET BRISBANE QLD 4000 6B 75 WILLIAM Street ABN: 85 208 857 664 BRISBANE QLD 4000 Ph: 07 3221 8585 Fax: 07 3221 8585
--	---





Tax Invoice / Adjustment Note

News Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 671 178

Date: Jan 03, 2013

Tax Invoice / Adjustment Note #5283868-2

The Australian Digital Pass - 4 Weeks

Total Amount Payable Excluding GST	\$10.73
Total GST payable	\$1.07
Total Amount Payable Including GST	\$11.80

RTI RELEASE

JMTI Pty Ltd t/a Jardine Motel
PO Box 414, Thursday Island QLD 4875
JardineMotel@bigpond.com
Ph:07 4069 1555 Fax:07 4069 1470

GUEST ACCOUNT

Tax Invoice 0067360
ABN 67 110 524 415

Date 23/01/2013
Room 232
Account 0044625
Reservation 0067360
Arrival 21/01/2013
Departure 23/01/2013
Guests 1
Voucher

DEBBIE BEST
DEP AB AND TSI AFFAIRS

Date	Description	Debit	Credits	Balance
21/01/2013	* ACCOMMODATION MOTEL	240.00		240.00
22/01/2013	* BREAKFAST 1	19.50		259.50
22/01/2013	* ACCOMMODATION MOTEL	240.00		499.50
23/01/2013	* BREAKFAST 1	19.50		519.00
23/01/2013	* credit card fee	7.79		526.79
23/01/2013	PAYMENT VISA/MC/BC		526.79-	0.00
	Balance Due			0.00
	Total GST included	47.89		

* = Includes GST

This tax invoice is a nett figure and not commissionable

Handwritten notes: 240.00, 259.50, 526.79

EFTPOS
 THE JARDINE MOTEL
 THURSDAY ISLAND
 CUSTOMER COPY
 Acquirer ID: 45498987
 Merchant ID: 45498987
 Terminal ID: 1000000000000000
 Primary Code: 000000
 RRN: 000000
 CRA: 000000
 AID: 000000
 PMS: 000000
 CREDIT CARD: 000000
 APPROVED: 00
 AUTH: 0000000443
 PURCHA: 000000
 TOTAL: 000000



**QGCPC (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	November 2012	Amount:	\$325.21
--------------------	-------------	-----------------------	---------------	----------------	----------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

Debbie Best
Cardholder Signature

7/2/13
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

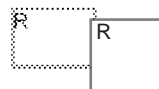
Supervisor Name: Amanda Watson Ray Brown (Registered in SDOL)

I confirm that (please tick boxes):

- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

ARB
Supervisor Signature

15/6/13
Date



Expense Report with Tax with and without Cost Allocation

Posting Date: 31/10/2012 - 29/11/2012



MRS. DEBRA-LEE BEST

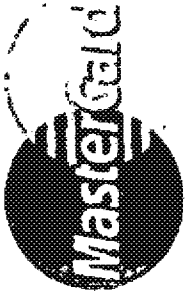
Financial Affairs

204239 QSS CCU
GPO BOX 173
BRISBANE, QLD 4001/AUS

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount (GST Inclusive)
21/11/2012	20/11/2012	BWTAXI CAIRNS 131008 DARLINGHURST, NSW, AUS, 2010	✓	✓	25.13 AUD	2.51 AUD	27.64 AUD
Expense Description:							
Accounting Codes:	51801	Taxi Fare - Staff (Non FBT)					
		14653	Office of DG DATSIMA				
		P1	10% GST				
		Cairns Airport to hotel	Yes - attached				
22/11/2012	21/11/2012	BAC PARKING ASCOT, UNK, AUS, -	✓	✓	56.36 AUD	5.64 AUD	62.00 AUD
Expense Description:							
Accounting Codes:	51115	Car Parking (Non FBT)					
		14653	Office of DG DATSIMA				
		P1	10% GST				
		Cairns trip					
23/11/2012	21/11/2012	Shangri La Cairns Cairns, QLD, AUS, 4870	✓	✓	20.00 AUD	2.00 AUD	22.00 AUD
Expense Description:							
Accounting Codes:	51791	Meal Expenses Travel - Staff					
		14653	Office of DG DATSIMA				
		P1	10% GST				
		hotel for Batavia handover ceremony	Yes - attached				
23/11/2012	21/11/2012	Shangri La Cairns Cairns, QLD, AUS, 4870	✓	✓	2.34 AUD	0.23 AUD	2.57 AUD
Expense Description:							
Accounting Codes:	51111	Bank Charges-Contr:					
		51111	14653 Office of DG DATSIMA				
		P1	10% GST				
		hotel for Batavia handover ceremony	Yes - attached				
23/11/2012	21/11/2012	Shangri La Cairns Cairns, QLD, AUS, 4870	✓	✓	135.45 AUD	13.55 AUD	149.00 AUD
Expense Description:							
Accounting Codes:	51770	Room charge					
		14653	Office of DG DATSIMA				
		P1	10% GST				
		hotel for Batavia handover ceremony	Yes - attached				
29/11/2012	28/11/2012	BAC PARKING ASCOT, UNK, AUS, -	✓	✓	56.36 AUD	5.64 AUD	62.00 AUD
Expense Description:							
Accounting Codes:	51715	Car Parking (Non FBT)					
		14653	Office of DG DATSIMA				
		P1	10% GST				
		parking airport Barcaldine trip	Yes - attached				

Expense Report with Tax with and without Cost Allocation

Posting Date: 31/10/2012 - 29/11/2012



204239 QSS CCU
GPO BOX 173
BRISBANE QLD 4001 AUS

MRS DEBRA-LEE BEST

Financial Affairs

Posting Date	Transaction Date	Description	Reviewed	Approved	Net Amount	GST Amount	Expense Amount [GST Inclusive]
							325.21
							0.00
							295.64
							29.57
							325.21

Card Sub-Total
 Non-Card Subtotal
 Net Transaction Amount
 GST Grand Total
 Grand Total

I confirm that the charges above are accurate and that they were incurred for business purposes in keeping within the policy of DATSIMA. All transaction receipts are attached or have been requested from the vendor and will be attached when received according to the policies of DATSIMA.

This expense report has been completed by: Lynette Williams 15/10/13 Date
 Signed: [Signature] Print Name
 This expense report has been verified and approved by: Ray Brown 15/11/13 Date
 Authorised: [Signature] Print Name

R



Queensland Government Corporate Purchasing Card

Statutory Declaration for Missing Tax Invoice/Receipt

Name: I, Debbie Best of DATSIMA Agency / Department

do solemnly and sincerely declare that expenses of \$27.64 were incurred by me on 20/11/12 Date

for taxi expenses from Cairns Airport to Shangri-La Hotel

using my QGCPC number: Financial affairs

A tax invoice/receipt was **NOT RECEIVED/LOST** for the items purchased.

Name of Supplier: Black & White taxis

Supplier's ABN: [blank] Is GST included in the Price (if less than \$82.50): Yes

What action has been taken to procure a supplier's Tax Invoice¹ or receipt²?
[blank]

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declaration Act 1959, and I believe that the statement in this declaration is true in every particular.

Signature: DBest (of Corporate Cardholder making the declaration)

Declared at Brisbane on 17th of January 2013

Before me, [Signature] (Signature of person before whom the declaration is made)

Full name, qualification and address of person before whom the declaration is made:
Benjamin James Green
JP Qual
13976 Sanford Road, Caperra, 4054

A Justice of the Peace/Commissioner for Declarations.



Commonwealth of Australia

Statutory Declaration Act 1959

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence for a term of 4 years - see section 11 of the Statutory Declaration Act 1959.
Note 2 Chapter 2 of the Criminal Code applies to all offences against the Statutory Declarations Act Declaration Act 1959.

taxi - 27.64
GST - 2.51
20/11/12
Black & White taxis.

¹ A suppliers tax invoice is required if the total amount payable exceeds \$82.50 including GST
² A receipt is required if the total amount payable is \$82.50 GST inclusive or less.

COPY Financial Management Unit
Form FDU 1626 V1 11/06
Page 1 of 2





Shangri-La hotel

THE MARINA, CAIRNS

Ms Debbie Best
81 Greenwood Place
Ferry Grove
Brisbane QLD 4005
Australia

Ms Debbie Best
Email Address

Debbie.Best@communities.qld.gov

INFORMATION INVOICE

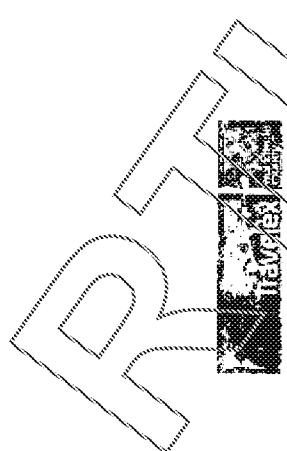
Folio No. 48722
Room No. 1009
Person(s)
Arrival 20/11/12 16:21
Departure 21/11/12 08:14
Cashier No. FOKARN / 13
Page No. 1 of 1
Conf # 600658
TA Reference

Shangri-La Hotel, The Marin 21/11/12 08:15

DATE	TEXT	REF#	TIME	DEBITS	CREDITS
20/11/12	Room Charge (N)		02:30	149.00	
21/11/12	North-Bfast Food Continental B/F		08:14	22.00	
21/11/12	Credit Card Surcharge		08:14	2.57	
21/11/12	CC-Mastercard		08:14		173.57
Total				173.57	173.57
Balance				0.00 AUD	

Total All Charges: 173.57 AUD

Total Include GST of: 15.78 AUD



Shangri-La Cairns
The Marina Cairns
Front Desk

CUSTOMER COPY

MERCHANT ID : 676573454310535
TERMINAL ID : 61082272

MasterCard
CBA Credit
CARD NUMBER [REDACTED]

INVOICE NUMBER 16706

COMPLETION NO 173.57
TOTAL NO 173.57

DATE TIME 21/11/12 08:14:51
SEG NO 838274

APPROVED [REDACTED]
AUTH NUMBER 091064

www.shangri-la.com
(61 7) 4031 1411



COPY

Brisbane Airport ✓
 AUS-4007 BRISBANE
 Tax codeAU54076870650
 APS 155 21/11/12 19:40
 Receipt 095896
 Short-term parking tkt
 DLT - No. 021634
 20/11/12 11:43 -
 22/11/12 11:42 -
 Period 2d0h0'
 (G.S.T.) \$62.00
 Gross total \$62.00
 Payment MC \$62.00
 Financial affairs 07/15
 Net total \$56.36
 G.S.T. 10% 5.64
 All amounts in AUD.
 Deliv. date=Receipt date

Brisbane Airport ✓
 AUS-4007 BRISBANE
 Tax codeAU54076870650
 APS 104 28/11/12 20:41
 Receipt 060364
 Short-term parking tkt
 DLT - No. 074462
 27/11/12 13:47 -
 29/11/12 13:46 -
 Period 2d0h0'
 (G.S.T.) \$62.00
 Gross total \$62.00
 Payment MC \$62.00
 Financial affairs 07/15
 Net total \$56.36
 G.S.T. 10% 5.64
 All amounts in AUD.
 Deliv. date=Receipt date

RTI RELEASE

 **COPY**

QG CPC (Corporate Card) Cost Allocation Cover Sheet FIN-66

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	August 2012	Amount:	\$84.20
--------------------	-------------	-----------------------	-------------	----------------	---------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

DBest
Cardholder Signature

12/09/12
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

Supervisor Name: Arthur O'Brien (Registered in SDOL)

SDE2

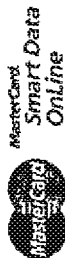
I confirm that (please tick boxes):

- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

AOB
Supervisor Signature

18/02/13
Date

Expense Report



Posting Date: 01/08/2012 Thru 30/08/2012 (August 2012)

DEBBIE BEST
2790 SSA CCU
GPO BOX 173
BRISBANE QLD 4001 AUS
FRANCHISE AFFAIRS

Posting Date	Transaction Date	Description	Amount
--------------	------------------	-------------	--------

Card Transactions:

20/08/2012	17/08/2012	PAC PARKING ASCOT, UNK Cost Allocation Fields: G/L Account: 51115 Car Parking Non FBT, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: airport parking - travel to Cairns Art F	62.00 CH
------------	------------	---	-------------

20/08/2012	16/08/2012	LAYLEN FTY LTD CAIRNS, AUS Cost Allocation Fields: G/L Account: 51801 Taxi Fare Staff Non FBT, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: Cairns airport to city 16/08/12	22.20 CH
------------	------------	---	-------------

Card Subtotal 84.20

Non-Card Transactions:

Non-Card Subtotal 0.00

Grand Total 84.20

Note:
(S) Indicates a split-transaction
(S) Indicates supervisor reviewed
CH Indicates cardholder reviewed

Signed: Arthur O'Brien Date: 12/09/12

Authorized: Arthur O'Brien Date: 18/02/13

Brisbane Airport
AUS-4007 BRISBANE
tax. code AUS4076870650



ABN: 69861693215-
0412392360
CAIRNS QLD 4870

Customer Copy

16 AUG 2012 16:13:44

MERCHANT ID 42298685282929
TERMINAL ID 50614071
IHV NO 000235
STAN 000358
ACCOUNT TYPE CREDIT

MASTERCARD
Financial affairs MasterCard
DEBBIE BEST
0135(c)*

PURCHASE 120.00
SURCHARGE 12.00
SURCHARGE GST 10.20
TOTAL AUD 142.20

AUTH ID 066087
RRN 161344000358
APPROVED 00

Retain this copy for Statement verification

Tax: 31

TC=9407ADA4CE03HM20

Taxi
Cairns Airport to
City
16/08/12

CAF

✓

AP: 105 17/08/12 19:27
Receipt 087501

Short-term parking tkt
DLI - No. 067650
16/08/12 12:50 -
18/08/12 12:49 -
Period 2d0h0'
(G.S.T.) \$62.00

Gross total \$62.00

Payment \$62.00
MC 05/15

Financial Affairs

Net total \$56.36
G.S.T. 10% 5.64

All amounts in AUD.
Date inv. date=Receipt date

Receipt

Parking Brisbane
Airport

-travelling for
Cairns Indigenous
Art Fair

✓

DB
Corp. word.

RELEAS

**QGCPC (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder:	Debbie Best	Billing Cycle:	July 2012	Amount:	\$15.00
--------------------	-------------	-----------------------	-----------	----------------	---------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

Debbie Best
Cardholder Signature

7/8/12
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

Supervisor Name: Arthur O'Brien (Registered in SDOL)

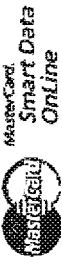
I confirm that (please tick boxes):

- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

Arthur O'Brien
Supervisor Signature

14/08/12
Date

Expense Report



DEBBIE BEST
2790 SSA CCU
GPO BOX 173
BRISBANE, QLD 4001 AUS
Financial Affairs

Posting Date: 30/06/2012 thru 31/07/2012 (July 2012)

Posting Date	Transaction Date	Description	Amount
	20/07/2012	17/07/2012 BNE CONVENTION CENTRE SOUTH BRISBAN, UNK Cost Allocation Fields: G/L Account: 5115 Car Parking Non FET, Cost Centre: 14453 Office of Df DATS/MA Tax Code: Pl Tax Invoice Req'd Custom Fields: Expense Description: Citizenship ceremony 9 July 12 - parking	15.00
Card Transactions:			
Non-Card Transactions:			
Card Subtotal			15.00
Non-Card Subtotal			0.00
Grand Total			15.00

Note:
(S) Indicates a split transaction
(\$) Indicates supervisor reviewed
(CH) Indicates cardholder reviewed

Signed: Arthur O'Brien Date: 14/08/12

Authorized: Arthur O'Brien Date: 14/08/12
CFO

Run Date: 07/08/2012 05:46:14 (GMT) - Lynette Williams

DB

TAX INVOICE
BRISBANE CONVENTION & EXHIBITION CENTRE
SOUTH BRISBANE
ABN:40 066 184 522

2012 301
07/07/12 08:20 10:40 1000 999
07/07/12 10:45 IN 07/07/12 20:52 OUT
019 109004
TAXI FEE 15 13.00
TAXI EX 1.00
TAXI FEE 15.00
TAXI FEE 15.00

Financial affairs

07/07/12 08:20 10:40 1000 999
07/07/12 10:45 IN 07/07/12 20:52 OUT

RTI RELEASE

Citizenship
ceremony
- parking fee
- 9 July 2012

**QGCPC (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder: Debbie Best	Billing Cycle: June 2012	Amount: 138.65
--------------------------------	---------------------------------	-----------------------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive Items purchased by completing the asset create/ asset number request forms.

Debbie Best
Cardholder Signature

23/06/12
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

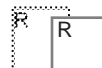
Supervisor Name: Arthur O'Brien (Registered in SDOL)

I confirm that (please tick boxes):

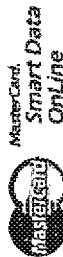
- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

Arthur O'Brien
Supervisor Signature

04/07/12
Date



Expense Report

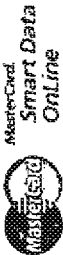


DEBBIE BEST
2790 SSA CCU
GPO BOX 173
PERTH WA 6000
AU\$

Posting Date: 31/05/2012 Thru 29/06/2012 (June 2012)

Posting Date	Transaction Date	Description	Amount
	04/06/2012	31/05/2012 WHITE HEATHER NEWS (S) BRISBANE, QLD Expense Description: delivery charge Cost Allocation Fields: G/L Account: 51090 Admin Expenses Other, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: delivery charges for milk/papers	4.85
	04/06/2012	31/05/2012 WHITE HEATHER NEWS (S) BRISBANE, QLD Expense Description: milk Cost Allocation Fields: G/L Account: 50862 Food Milk, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: milk for office of DG meetings	9.60
	04/06/2012	31/05/2012 WHITE HEATHER NEWS (S) BRISBANE, QLD Expense Description: newspapers Cost Allocation Fields: G/L Account: 51451 Periodicals or Legislatio, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: newspapers for Office of DG	39.20
	20/06/2012	15/06/2012 SENSATIONAL CREATION (S) MELTON, QLD Expense Description: delivery charge Cost Allocation Fields: G/L Account: 51090 Admin Expenses Other, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: delivery charge	15.00

Expense Report



Posting Date: 31/05/2012 Thru 29/06/2012 (June 2012)

DEBBIE BEST
2790 SSA CCU
GPO BOX 173
BRISBANE, QLD 4007 AUS
FINANCIAL AFFAIRS

Posting Date	Transaction Date	Description	Amount
20/05/2012	15/06/2012	SENSATIONAL CREATION (S) MILTON, QLD Expense Description: wreath Cost Allocation Fields: G/L Account: 51517 Organisation Contributions, Cost Centre: 14653 Office of DC DATA/IMM. Tax Code: FI Tax Invoice Req'd Custom Fields: Expense Description: wreath	70.00

Card Subtotal 138.65

Non-Card Transactions:

Non-Card Subtotal 0.00

Grand Total 138.65

Note:
(S) indicates a split transaction
S Indicates supervisor reviewed
CH Indicates cardholder reviewed

Signed: Arthur O'Brien Date: 25/06/12

Authorized: [Signature] Date: 22/07/2012

Lynette Williams

From: Sensational Creations [info@sensationalcreations.com.au]
Sent: Friday, 25 May 2012 12:45 PM
To: Debbie Best
Subject: Sensational Creations Purchase Order - 151

Sensational Creations
Shop 3
23 Little Cribb Street
4064 Milton



Thank you for shopping with us. Your order information follows.

Purchase Order

Order Information

Order Number: 151
Order Date: Friday, 25 May 2012
Order Status: Pending

Customer Information

Bill to

Company: Dept of Aboriginal & Torres Strait
Islander & Multicultural Affa
Full name : Debbie Best
Address : PO Box 15397
City : City East
State/Region :
Zip : 4002
Country : AUS
Phone : 07 3247 0465
Fax :
Email : debbie.best@communities.qld.gov.au

Ship to

Company: Department of Aboriginal &
Torres Strait Islander &
Multicultura
Full name : Debbie Best
Address : Level 6B, Neville Bonner
Building
75 William Street
City : Brisbane
State/Region :
Zip : 4000
Country : AUS
Phone : 07 3247 0465
Fax :

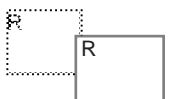
Order Items

Qty	Name	SKU	Price	Total
1	Native Wreath	sym14	\$70.00	\$70.00

Subtotal : \$70.00
Shipping : \$15.00
Tax Total : \$7.72
Total: \$85.00

Customer Note:

Delivery of this wreath is required by 9:30am on 30 May as it is required for a ceremony later



White Heather News



RECEIVED

28/05/12

131 GEORGE ST
BRISBANE QLD 4000

A.C.N. 126 521 355

whiteheathernews@bigpond.com

Phone: 3229 2976

Fax: 3210 2644

A.B.N. 46 152 317 707

**DIRECTOR-GENREALS OFFICE
DATSIMA
LEVEL 6B 75 WILLIAM STREET
BRISBANE 4000**

TAX INVOICE/STATEMENT

Ref. No: DATS01

To: 27/05/2012

28/05/2012

Page: 1

Date	Reference	Description	Invoices	Payments	Balance
13/05/2012	00008565	AUSTRALIAN x 4	6.80		6.80
13/05/2012	00008565	COURIER MAIL x 4	4.40		11.20
13/05/2012	00011770	2LT TRIM x 1	4.80		16.00
20/05/2012	00011770	AUSTRALIAN x 5	8.50		24.50
20/05/2012	00011770	COURIER MAIL x 5	5.50		30.00
27/05/2012	00014664	2LT TRIM x 1	4.80		34.80
27/05/2012	00014664	AUSTRALIAN x 5	8.50		43.30
27/05/2012	00014664	COURIER MAIL x 5	5.50		48.80
27/05/2012	00015807	Packaging / Delivery x 1	4.85		53.65

Items marked * are GST exempt

GST included in this invoice is

54.00

INVOICE TOTAL

53.65

Opening Balance this month	0.00
Plus: Purchases this month	53.65
Less: Payments Received	0.00
Total Amount Outstanding	53.65

Overdue	Current	TOTAL
0.00	53.65	53.65

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN
7 DAYS**

..... THANK YOU

Handwritten notes:
- miki
- papers
- delivery

Handwritten notes:
Paid over phone 31/05
receipt to come with
papers

Please detach and return with your remittance:

Customer Code: DATS01

DIRECTOR-GENREALS OFFICE

Direct Deposit to: WHITE HEATHER NEWS

BSB: 124 198

Account No: 20790469

Overdue	Current	TOTAL
0.00	53.65	53.65

Remittance Amount

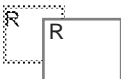
\$

or
Send Your
Cheque To:

White Heather News

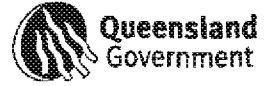
pdfMachine

A pdf writer that produces quality PDF files with ease!
Produce quality PDF files in seconds and preserve the integrity of your original documents. Compatible across nearly all Windows platforms, simply open the document you want to convert, click "print", select the "Broadgun pdfMachine printer" and that's it! Get yours now!



**QG CPC (Corporate Card)
Cost Allocation
Cover Sheet
FIN-66**

Department of Communities



Cardholder:	<i>Debbie Best</i>	Billing Cycle:	<i>may 2012</i>	Amount:	<i>1468.96</i>
-------------	--------------------	----------------	-----------------	---------	----------------

Section 1: Cardholder Responsibilities:

1. Cost and review all transactions for the billing period.
2. Insert name of supervisor in Section 2 below. Complete Statement below.
3. Deliver documentation to the supervisor.
4. Deliver final completed cost allocations and documentation to the relevant officer for storing appropriately and registering them in the corporate recordkeeping system.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

I confirm that I have (please tick boxes):

- Procured the goods and services for official use and in accordance with the Queensland Government Corporate Purchasing Card Policies and Procedures.
- Completed the cost allocation and required details in SDOL.
- Attached all invoices, receipts and other supporting documentation as required.
- Registered any Portable and Attractive items purchased by completing the asset create/ asset number request forms.

Debbie Best
Cardholder Signature

12/06/12
Date

Section 2: Supervisor Responsibilities:

1. Review transactions for the billing cycle.
2. Complete Statement below.
3. Once all transactions are reviewed by the supervisor, print the SDOL expense report, sign and deliver original documentation to the cardholder.

Refer to the departmental and whole of Government corporate card policies and procedures and the cost allocation process training for detailed instructions on the responsibilities outlined above.

Statement:

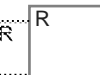
Supervisor Name: *ARTHUR O'BRIEN* (Registered in SDOL)

I confirm that (please tick boxes):

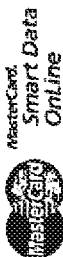
- All required documentation has been received and checked by me for compliance and accuracy.
- I have completed the review process in SDOL by ticking the supervisor reviewed boxes.

[Signature]
Supervisor Signature

14/06/12
Date



Expense Report



DEBBIE BEST
2790 SSA CCU
GPO BOX 173
BRISBANE, QLD 4002 AUS
Financial affairs

Posting Date: 01/05/2012 Thru 30/05/2012 (May 2012)

Posting Date	Transaction Date	Description	Amount
--------------	------------------	-------------	--------

Card Transactions:

15/05/2012	15/05/2012	PAYNOW ONLINE PAYMENTS EAST LISMORES, UNK Cost Allocation Fields: Cost Centre: 14653 Office of DG DATSIMA	45.00 ✓
15/05/2012	15/05/2012	QUEENSLAND MOTORWAYS EIGHT MILE PL, UNK Cost Allocation Fields: Cost Centre: 14653 Office of DG DATSIMA	50.00 ✓
23/05/2012	20/05/2012	TAXI BPAY AUSTRALIA, UNK Cost Allocation Fields: Cost Centre: 14653 Office of DG DATSIMA	28.86 ✓
24/05/2012	22/05/2012	Shangri La Cairns Cairns, QLD Cost Allocation Fields: Cost Centre: 14653 Office of DG DATSIMA	345.10 ✓

Non-Card Transactions:

Non-Card Subtotal 0.00

Card Subtotal 468.96

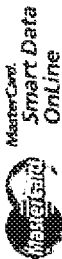
Grand Total 468.96

Note:
(S) Indicates a split transaction
S Indicates supervisor reviewed
CH Indicates cardholder reviewed

Signed: Debbie Best Date: 12/06/12 Authorized: [Signature] Date: 14/06/12



Expense Report

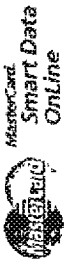


DEBBIE BEST
2790 SSA CCU
GPO BOX 173
BRISBANE, QLD 4001 AUS
Financial affairs

Posting Date: 01/05/2012 Thru 30/05/2012 (May 2012)

Posting Date	Transaction Date	Description	Amount
Card Transactions:			
15/05/2012	15/05/2012	PAYNOW ONLINE PAYMENTS EAST LISMORE, UNK Cost Allocation Fields: G/L Account: 51451 Periodicals or Legislatio, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: Koori Mail	45.00
15/05/2012	15/05/2012	QUEENSLAND MOTORWAYS EIGHT MILE PL, UNK Cost Allocation Fields: G/L Account: 52125 Vehicle Operating Other, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: Go Via toll tag	50.00
23/05/2012	20/05/2012	TAXI EPAY AUSTRALIA, UNK Cost Allocation Fields: G/L Account: 51801 Taxi Fare Staff Non EBT, Cost Centre: 14651 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: Cairns Airport to City - regional visit	28.86
24/05/2012	22/05/2012	Shangri La Cairns (S) Cairns, QLD Expense Description: accommodation Cost Allocation Fields: G/L Account: 51770 Accommodation Staff, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: Cairns regional visit	318.00
24/05/2012	24/05/2012	Shangri La Cairns (S) Cairns, QLD Expense Description: credit card fee Cost Allocation Fields: G/L Account: 51111 Bank Charges Controlled, Cost Centre: 14653 Office of DG DATSIMA, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: credit card fee	5.10

Expense Report



Posting Date: 01/05/2012 Thru 30/05/2012 (May 2012)

DEBBIE BEST
2790 SSA CCU
GPO BOX 173
BRISBANE, QLD 4204 AUS
FINANCIAL AFFAIRS

Posting Date	Transaction Date	Description	Amount
24/05/2012	22/05/2012	Shangri La Cairns (S) Cairns, QLD Expense Description: breakfast Cost Allocation Fields: G/L Account: 51791 Meal Expenses Travel Sta, Cost Centre: 14623 Office of DG MATS/MG, Tax Code: P1 Tax Invoice Req'd Custom Fields: Expense Description: breakfast	22.00 CH
Card Subtotal			468.96

Non-Card Transactions:

Non-Card Subtotal 0.00

Grand Total 468.96

Note:
(S) Indicates a split transaction
S Indicates supervisor reviewed
CH Indicates cardholder reviewed

DUPLICATE

Signed: Debet Date: 12/06/12

Authorized: [Signature] Date: 14/06/12

Koori Mail

The Voice of Indigenous Australia

PUBLISHED SINCE 1991

THE FORTNIGHTLY NATIONAL INDIGENOUS NEWSPAPER 100% ABORIGINAL OWNED 100% SELF FUNDING

To: Ms Debbie Best
(ID: 12882) Director General
Dept of Aboriginal & Torres Strait
Islander Policy
PO Box 15397
CITY EAST QLD 4002

ABN: 10053994915

TAX INVOICE RECEIPT

Receipt No.: 07496

Date: 22/05/2012

Particulars	Qty	Amount
Subscription to: Koori Mail (includes \$4.09 of GST) Recipient: Ms Lynette Williams, Dept of Aboriginal & Torres Strait Direct deposit	1	\$45.00
Received with thanks	1	\$45.00

lynette.williams@datcma.qld.gov.au

Please forward to Cardholder for their records and statement reconciliation

Cardholder name: _____

N/A

11 Molesworth Street (PO Box 117) Lismore NSW 2480

PH: (02) 6622 2666 FAX: (02) 6622 2600

Email: subs@koorimail.com

COPY



DB ✓

Thank you

Thank you for subscribing to The Koori Mail.

Here are your subscription details:

Period: 6 months
Copies per edition (Number of subscriptions): 1 copy
Payment Method: Credit Card

Your reference for this transaction is 20120515120122KMNO0002581.
Please refer to this in all communication regarding this subscription.

You will shortly receive a receipt of your subscription by email for tax purposes and as final confirmation of your payment.
This transaction will appear on your bank statement as a payment to NTech Media Pty Ltd.

If you have any queries please contact The Koori Mail on (02) 66 222 666.

Contact Koori Mail

Phone: 02 6622 2666 Phone: +61 2 6622 2666
Fax: 02 6622 2666 Fax: + 61 2 6622 2666
(calling within Australia) *(calling internationally)*
Post: PO Box 117
Lismore NSW 2480

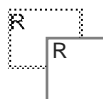
Manager: manager@koorimail.com Editor: editor@koorimail.com
Advertising: advertising@koorimail.com Sport: sport@koorimail.com
Subscriptions: subs@koorimail.com Accounts: accounts@koorimail.com

Copyright © 2009 Koori Mail Pty Ltd
Site by NtechMedia Powered by PrimeTime CMS

100% Aboriginal Owned & Self Funded - Since 1991

The Fortnightly National Aboriginal & Torres Strait Islander Newspaper

RTTI REELFEASSEE



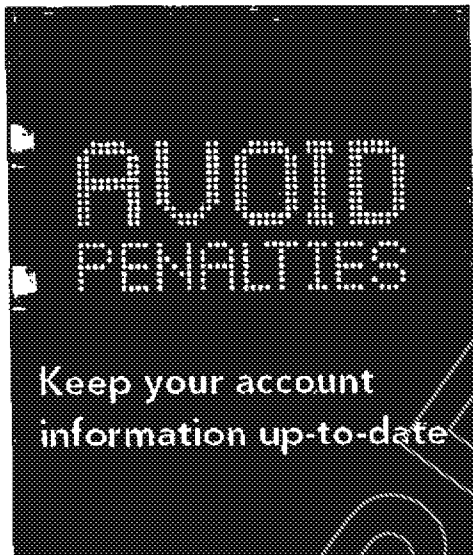


Account number
598314680001

Date of issue
01 Jun 2012

Balance forward \$0.00	This statement \$47.58 cr	Total \$47.58 cr
---------------------------	------------------------------	---------------------

Dept of Aboriginal & Torres Strait Island
PO Box 15397
CITY EAST QLD 4002



Your go via tax invoice/statement

This statement 01 May 2012 - 31 May 2012

Balance forward	\$0.00
What you paid	\$50.00 cr
Your trip charge summary*	\$2.42
Other fees and charges*	\$0.00
<small>*includes GST</small>	
Total	\$47.58 cr
GST included in this statement (calculated per item)	\$0.22

Queensland Motorways Management Pty Ltd
ABN 86 010 633 521

Statement enquiries
phone 13 33 31
visit govia.com.au

Page 1 of 3

Your go via payment slip

See overleaf for other payment methods

If paying by mail, please return this slip with your cheque or money order to:
Queensland Motorways Management Pty Ltd
PO Box 2125
Mansfield QLD 4122

Account number
598314680001

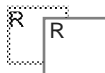
Date of issue
01 Jun 2012

This statement
01 May 2012 - 31 May 2012

Customer name
Dept of Aboriginal & Torres Strait



Balance forward \$0.00	This statement \$47.58 cr	Total \$47.58 cr
---------------------------	------------------------------	---------------------





Account number
598314680001

Date of issue
01 Jun 2012

Your go via account

Your trip charge summary 01 May 2012 – 31 May 2012

	Amount \$
BCC - Go Between Bridge QLD	2.42
Total trip charges	\$2.42

Your go via account in detail

Other fees and charges

Transaction ref.	Date	Details	Total \$
20000607888	15 May 12	Payment Received Thank-you	\$0.00 cr
Total other fees and charges			\$50.00 cr

Trip charges

Transaction ref.	Date	Time	Details	Toll \$	Video fee \$	Total \$
Tag: 1212088188 192001817255	27 May 12	12:22:44	GBB South - BCC	2.42	0.00	2.42
Total trips for Tag: 1212088188				2.42	0.00	2.42
Total Charges				2.42	0.00	2.42

RTTI REVIEW PLEASE





Go

Confirmation for go viatag

What happens next?

If you ordered a tag it should arrive in the mail shortly. In the meantime, you can continue to travel through the tolls in any vehicle listed on your account.

If you opted to make your initial payment with cash or to manually top-up your account, your go via card will be sent to you soon. You can do this at a participating go via retailer or at one of our Customer Service Centres.

Your account number and pre-selected PIN are required to access your account online. You can now log on to your account at anytime to view recent transactions or to manage your account details.

If you require any further information visit govia.com.au or call us on 13 33 31.

Your account number is: 59831468.

Your go via receipt - customer copy

Business Name: Dept of Aboriginal & Torres Strait Island

Start date / time

15/05/2012 00:00

Payment date

15/05/2012

Transaction ID

01218988

Account payment details

Account number	Card type	Card number	Amount \$
598314680001	MC	Financial affairs	50.00
Total Amount \$			50.00

Payment received with thanks

This product was proudly brought to you by Queensland Motorways. For more information or to view our terms and conditions please visit www.govia.com.au or phone 13 33 31

phone 13 33 31
 fax 1 300 55 99 20
 post PO Box 2125 Mansfield QLD 4122
 email enquiries@govia.com.au
 visit www.govia.com.au

Copyright 2009. Queensland Motorways Limited.

Brought to you by



Live taxiEpay

TAX INVOICE
EFTPOS FROM WESTPAC

TAXI ID	CA0057
DRIVER ID	92529084
TRANSACTION	2005120102
TIME	20MAY12 19:47
PICK UP	City
DROP OFF	City
FARE	\$26.00
OTHER CHARGES (inc. GST)	\$0.00
SERVICE FEE	\$2.61
GST ON SUC. FEE	\$0.25

TOTAL	\$28.86

*Travel
Lairns airport to
city
against visit
2010512*

-----EFTPOS-----	-----
TERMINAL ID	72698068
MERCHANT ID	23166226
INV/ROC	000555
TIME	20MAY12 19:47
STAN	000634
MASTERCARD	CREDIT
CBA Credit	
AID:	A0000000041010
TC	05675C00A2063006
CARD	financial affairs
AUTH ID	034026
SALB	\$28.86
TOTAL	USD\$28.86

APPROVED 00
WITH SIGNATURE
-----*
CUSTOMER COPY

RTI REVIEW

 COPY



Shangri-La hotel

THE MARINA, CAIRNS

TAX INVOICE

Ms Debbie Best
81 Greenwood Place
Ferry Grove
Brisbane QLD 4005
Australia

Ms Debbie Best
Email Address

Debbie.Best@communities.qld.gov

Folio No. : 32483
Room No. : 1062
Person(s) : 1
Arrival : 20/05/12 20:03
Departure : 22/05/12 06:14
Cashier No. : FORANGI / 19
Page No. : 1 of 1
Conf # : 574703
TA Reference :

Shangri-La Hotel, The Marin 22/05/12 06:15

DATE	TEXT	REF#	TIME	DEBITS	CREDITS
20/05/12	Room Charge (N)		03:04	159.00	
21/05/12	North-Bfast Food	Room# 1062 : CHECK# 1782	07:23	22.00	
21/05/12	Room Charge (N)		03:02	159.00	
22/05/12	Credit Card Surcharge		06:14	5.10	
22/05/12	CC-Mastercard		06:14		345.10
Total				345.10	345.10
Balance				0.00 AUD	

Total All Charges: 345.10 AUD

Total Include GST of: 31.36 AUD

Shangri-La Cairns
The Marina Cairns
Front Desk

CUSTOMER COPY

REMISSANT ID : 678573450310655
TERMINAL ID : 61082273

MasterCard
CBA Credit
CARD NUMBER

CREDIT (1)
STARS

INVOICE NUMBER 13282

COMPLETION
TOTAL
AUD 345.10
AUD 345.10

DATE TIME 22-05-12 06:03:07
SERV NO 060728

APPROVED
NUMBER 051049

Shangri-La
(61 7) 4031 1411

COPY